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# 1995 STRAFFORD COUNTY ANNUAL REPORT

*of the Commissioners, Treasurer,  
Other County Officers  
and the Strafford County Delegation*

STRAFFORD COUNTY  
New Hampshire





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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 ANNUAL REPORT

### *of the Commissioners, Treasurer, Other County Officers and the Strafford County Delegation*

### **STRAFFORD COUNTY New Hampshire**

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***For the Year Ending  
December 31, 1995***

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## STRAFFORD COUNTY OFFICERS

1995 - 1996

### COMMISSIONERS

George Maglaras, Chairman*	Dover, N.H.
Paul J. Dumont, V. Chairman*	Rochester, N.H.
Earle Goodwin, Clerk*	Dover, N.H.

### TREASURER

Charles C. Crocco*	Dover, N.H.
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### EXECUTIVE ASSISTANT

Raymond F. Bower	Lee, N.H.
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### COUNTY ATTORNEY

Lincoln T. Soldati*	Somersworth, N.H.
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### COUNTY SHERIFF

Richard Cavanaugh*	Rochester, N.H.
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### REGISTER OF DEEDS

Leo Lessard*	Dover, N.H.
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### REGISTER OF PROBATE

Kimberly S. Quint*	Dover, N.H.
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### JUDGE OF PROBATE

Gary R. Cassavechia	Rochester, N.H.
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### CLERK OF SUPERIOR COURT

Donald Goodnow, Jan.-Sep., 1995	Dover, N.H.
Julie Howard, Oct., 1995	Newmarket, N.H.

### NURSING HOME ADMINISTRATOR

Raymond F. Bower	Lee, N.H.
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### CORRECTIONS ADMINISTRATOR

Robert LeClair	Farmington, N.H.
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### HUMAN SERVICES DIRECTOR

Cheryl A. Moulton	Berwick, M.E.
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### MEDICAL REFEREE

Melvin Prostkoﬀ, M.D.	Dover, N.H.
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### CHAPLAINS

Ecumenical Services Provided

### COUNTY PHYSICIANS

Edwin Charle, M.D.	Somersworth, N.H.
Patrick Clary, M.D.	Somersworth, N.H.
Lawrence Sanders, M.D.	Dover, N.H.
Judy Santangelo, P.A.	Somersworth, N.H.

*\*Elected Positions*

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## STRAFFORD COUNTY DELEGATION

### 1995 - 1996

Roger Berube*	Somersworth, N.H.
George Brown	Rochester, N.H.
Julie Brown*	Rochester, N.H.
Frank Callaghan*	Rochester, N.H.
Ronald Chagnon, Chairman*	Farmington, N.H.
Marlene DeChane	Barrington, N.H.
Clyde Douglass	Rochester, N.H.
Patricia Dunlap	Rochester, N.H.
Anne Grassie	Rochester, N.H.
Patricia Hambrick**	Lee, N.H.
Mark Hanlon	Strafford, N.H.
Roland Hemon*	Dover, N.H.
Dana Hilliard	Somersworth, N.H.
Naida Kaen**	Lee, N.H.
Sandra Keans*	Rochester, N.H.
William Knowles*	Dover, N.H.
Suzanne Loder	Durham, N.H.
Raymond Lundborn, Clerk*	Rochester, N.H.
William H. McCann, Jr.	Dover, N.H.
Robert McKinley	Milton Mills, N.H.
Amanda Merrill	Durham, N.H.
Deborah Merritt, Vice Chairman*	Durham, N.H.
George T. Musler	Barrington, N.H.
William Nehring***	New Durham, N.H.
Arthur Pelletier	Dover, N.H.
Charles Reynolds*	Dover, N.H.
Clair Snyder	Somersworth, N.H.
Barbara Spear	Farmington, N.H.
Fred Steadman	Rochester, N.H.
Henry Sullivan*	Farmington, N.H.
Shane Tessimond	Dover, N.H.
Ann Torr	Dover, N.H.
Franklin Torr	Dover, N.H.
Ralph W. Torr	Rochester, N.H.
Francis Vincent*	Somersworth, N.H.
Janet Wall*	Madbury, N.H.
Richard Wasson	Rollinsford, N.H.
Katherine Wells Wheeler*	Durham, N.H.
Howard Williams	Dover, N.H.

\*Denotes Executive Committee

\*\*Hambrick resigned July, 1995, replaced by Kaen.

\*\*\*Deceased



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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS**

The year 1995 was a good one for Strafford County. The County kept a stable tax rate, while maintaining the excellent County services Strafford County residents are accustomed to. The Strafford County Commissioners submitted a Proposed Budget for 1995 with a small tax *decrease* over 1994 taxes. With few changes, the Strafford County Delegation approved this budget, keeping the amount to be raised by taxation the same as the proposed budget. The budget met all statutory obligations of Strafford County, while providing for an increase in funding for contracted social service agencies, targeted for homemaker services for the elderly for every city and town in the County through the Coalition of Visiting Nurse Associations.

The County again received a Medicaid reimbursement from the Proportionate Share Pool Funds (PSP), which compensates New Hampshire Counties for funds spent to subsidize their nursing home operations. Strafford County's share was \$691,647 and is directly related to compensation for the large number of Riverside Rest Home residents who depend on the Medicaid system for payment of their nursing home stays. We recommended, and the Strafford County Legislative Delegation ratified our recommendation, to use the \$691,647 to offset the County budget and directly reduce taxes. PSP funds are available to the Counties based on a cooperative effort of the State, Federal, and County governments as compensation for caring for residents at the County nursing homes who require extra care due to their condition. Historically, County homes have cared for these high-care residents and accepted payment from the Medicaid system at a level less than the actual cost of care. We continued to work closely with the State of New Hampshire to ensure a fair and equitable reimbursement rate for our Medicaid residents.

During 1995, the County again exercised its option under the "leeway provision" of New Hampshire's Nursing Home law to expand our bed capacity at Riverside. Creating a new addition, we expanded the number of residents cared for from 209 to 215. In this way, the County continues to care for several additional residents to assist with the backlog of Strafford County residents waiting to gain entrance to a long-term care facility. The addition created a "quiet room" where activities designed to have a calming, diversionary effect take place. We have the staff available to carry out this task,



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

but not the available space. This room also doubles as a place for worship and meditation, and houses the many religious services that are available to our residents. The second floor of the addition also houses three (3) two-person residents rooms. This enables us to offer six (6) Strafford County residents placement opportunities immediately. One of the three rooms is also equipped as a "negative pressure" room, bringing Riverside into compliance with new Center for Disease Control recommendations for the housing and treatment of residents with tuberculosis. These strains of tuberculosis are not responsive to antibiotic treatment. A cost analysis shows that Riverside will receive a revenue benefit from this addition.

*Figures show that Riverside Rest Home received income in excess of expenses in 1995 for the first time in memory. Continued advances are being made to stabilize income sources for the future.*

We have also entered into an innovative partnership with State of New Hampshire Medicaid officials to convert twenty-two (22) beds of Riverside's Dementia Unit to handle residents with behavioral problems, which will become the Socio-Behavioral Unit (SBU). Even though staffing will be increased on this Unit, there will be a positive cash flow from the Unit's operation due to an increase in reimbursement rate for this type of atypical care. A combination of PSP funds and additional income through the operation of this new Unit will again have Riverside operating at an income-over-expense level. When a new rate reimbursement structure is in place, we expect the income level at Riverside to rise, replacing PSP funds as a more stable source of revenue.

The County worked very hard to maintain its record of revenues over expenditures, despite the fact that the four (4) State-run programs in the Human Service Department's budget, Old Age Assistance (OAA), Aide to Totally and Permanently and Disabled (APTD), Intermediate Nursing Care (INC), and Board and Care of Children (BCC) were significantly overbudget throughout most of the year. This was due mainly to problems that the State was having with a new billing system. Billings varied by almost \$100,000 from month to month; however, by the end of the year, the bills became more consistent and within budget. We continued to work with the State on "backbills" for previous years' expenses which the State had held off processing.

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

In the middle of 1995, the County was notified that our computer system's software would no longer be compatible with the hardware as of January 1, 1996. At that time, the County began to look into the purchase of a new system which would be compatible at a reasonable cost. Due to wise financial oversight, the County was able to utilize a portion of the Medicaid reimbursement monies to pay for the cost of the RRH addition, the new computer system, and meet the unanticipated costs in the Human Services Department's budget without raising taxes. Also due to the unanticipated receipt of these funds, the County was able to cancel its bonding authority for the Riverside Rest Home addition in the amount of \$275,000. Budgeted expenditures for the additional Courtroom were not approved by the State of New Hampshire, and therefore, the County canceled this project. However, the County was able to submit a quote of \$10,000 to the State for the renovations to the Courtroom, to be done in-house. If approved, this work will be completed in 1996.

In 1995, as in the past, we worked hard to limit our expenses while maximizing our potential revenues and we feel we accomplished this goal. As always, the County Commissioners wish to continue to provide excellent services to Strafford County residents, with the least possible impact on the Strafford County taxpayer.

We would like to take this opportunity to thank all of our County employees, who continue to perform their duties in an exemplary manner, with the expert direction of Administrator Raymond Bower. A special thanks to all Department Heads, Elected Officials, and the dedicated volunteers at the Jail, the Rest Home, and the Human Services Department for their continued service to the residents of Strafford County. Their loyalty and dedication help keep costs down and the level of service high.

*Respectfully submitted,*  
**BOARD OF COUNTY COMMISSIONERS**

*George Maglaras, Chairman*

*Paul J. Dumont, Vice Chairman*

*Earle Goodwin, Clerk*



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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 TREASURER'S REPORT 1995 APPROPRIATIONS

<u>JUSTICE &amp; ADMINISTRATION</u>	1995 <u>APPROPRIATION</u>
Administration	168,671.00
County Attorney	439,424.00
Drug Prosecutor Grant	43,369.00
Register of Deeds	260,120.00
Sheriff	477,786.00
Dispatch	155,772.00
Medical Examiner	20,000.00
J&A Maintenance	269,387.00
Human Services	6,132,144.00
Dept. of Corrections	2,117,391.00
Jail Industries Program Contracts	9.00
Jail Industries Program	88,083.00
Cooperative Extension	137,162.00
Soil Conservation Dist.	19,000.00
Training Project for County	15,000.00
Debt Accounts	735,382.00
Insurances-J&A	640,100.00
Community Action, Inc.	40,000.00
PreNatal/Family Planning	35,000.00
Southeastern N.H. Service Corp.	12,000.00
Meals on Wheels	1.00
Great Bay Training	5,400.00
Child Care Association	28,001.00
Seacoast Task Force (A Safe Place)	20,000.00
Strafford Hospice	15,000.00
Strafford Guidance Center	9,000.00
Victims, Inc.	5,000.00
Coalition of Strafford County	110,000.00
Dover Adult Learning Center	25,000.00
County Convention	5,000.00
Contingency	4,068.00
Capital Expense-J&A	76,344.00
Capital Expense-Deeds	<u>28,383.00</u>
TOTALS - J&A:	12,136,997.00



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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 APPROPRIATIONS CONTINUED

<u>RIVERSIDE REST HOME</u>	1995 <u>APPROPRIATION</u>
Administration	532,808.00
Purchasing	63,955.00
Dietary	1,451,752.00
Nursing	3,931,378.00
Resident Services	85,605.00
Facilities & Service	663,040.00
Laundry & Sewing	292,674.00
Housekeeping	426,732.00
Physician & Pharmacy	93,267.00
Staff Education	64,349.00
Physical Therapy	180,302.00
Activity & Volunteer	192,877.00
Social Services	168,031.00
Insurances-RRH	1,315,421.00
Capital Expenses-RRH	<u>297,053.00</u>
TOTALS - RRH:	9,759,244.00
TOTAL EXPENDITURES:	<u>21,896,241.00</u>
REVENUES:	12,170,563.00
PRIOR YEAR SURPLUS:	<u>377,500.00</u>
AMOUNT RAISED BY TAXATION:	9,348,178.00

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 ESTIMATED REVENUES

<u>REVENUES</u>	<u>1995 ESTIMATE</u>
RRH	9,760,950.00
Registry of Deeds	495,000.00
Registry of Deeds Equipment Account	28,383.00
Sheriff-Deputy Fees	125,000.00
Leased Office Space	397,272.00
Leased Land	2,440.00
Accounting Service	50,300.00
Bailiff Reimbursement	83,507.00
Human Service 5% Grant	188,248.00
Jail Income	250,000.00
Room & Board-Jail Indus.	10,000.00
Interest Earned	180,657.00
Drug Prosecutor Grant	29,710.00
Victim's Assistance Work Release	2,500.00
N.H. Job Training Counsel	32,000.00
Correctional Industries	35,000.00
Jail Laundry Contract	10,000.00
Employee Cont.-Health	40,320.00
Insurance Refunds	77,960.00
Miscellaneous Income	366,000.00
Dispatch Alarm System	1,000.00
State Sewer Grant-Courthouse	<u>4,316.00</u>
TOTALS:	12,170,563.00

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 FINANCIAL REPORT OF STRAFFORD COUNTY COMBINED BALANCE SHEET

### ASSETS

Cash and Temporary Investments	443,985.00
Accounts Receivable/Accrued Revenues	1,328,156.00
Due From Other Funds	1,676,166.00
Inventories	57,635.00
Prepaid Expenses	9,321.00
Property, Plant, Equipment	12,665,204.00
State Sewer Aid Grant Receivable	141,603.00
Amount for Retirement of Long-Term Debt and Other Obligation	<u>581,954.00</u>
TOTAL ASSETS:	16,904,024.00

### LIABILITIES

Accounts Payable and Accrued Expenses	469,249.00
Accrual for Compensated Absences	325,646.00
Capital Lease Payable	42,894.00
Deferred Revenue	28,307.00
Unexpended Balance 5% Grant	117,494.00
Due to Other Funds	1,668,457.00
Due to Other Governments	1,394,736.00
Due to Specific Individuals	145,628.00
General Obligation Bonds Payable	<u>1,865,000.00</u>
TOTAL LIABILITIES:	6,057,411.00

### FUND EQUITY

Contributed Capital:	
Investment in General Fixed Assets	8,879,771.00
Investment in Nursing Home Assets	1,555,627.00
Fund Balances:	
Reserve for Prepaid Expenditures	9,321.00
Undesignated	<u>401,894.00</u>
TOTAL FUND EQUITY:	<u>10,846,613.00</u>
TOTAL LIABILITIES/FUND EQUITY:	16,904,024.00



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### **1995 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

Fund Balance, 01/01/95	591,118.00
Receipts through 12/31/95	12,096,779.00
Expenses Year Ending 12/31/95	(11,753,237.00)
Operating Transfers Out	<u>(523,445.00)</u>
 Fund Balance, 12/31/95	 411,215.00

### **STATEMENT OF OUTSTANDING DEBT Year Ending December 31, 1995**

<u>Date of Issue &amp; Maturity</u>	<u>1995 Principal Payment</u>	<u>Balance 12/31/95</u>
1977-1997 Riverside Rest Home	130,000.00	260,000.00
1989-1998 Alms House Repair	75,000.00	210,000.50
1989-2000 Alms House/Jail/RRH	85,000.00	425,000.00
1992-2012 Sewer Project	<u>60,000.00</u>	<u>970,000.00</u>
 TOTAL OUTSTANDING DEBT:	 350,000.00	 1,865,000.50

### **1995 COUNTY TAX APPORTIONMENT**

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	6.6584236%	622,441.00
Dover	26.7022032%	2,496,169.00
Durham	9.0068755%	841,979.00
Farmington	3.8534417%	360,227.00
Lee	4.2861987%	400,681.00
Madbury	1.8326273%	171,317.00
Middleton	1.3920261%	130,129.00
Milton	3.5491067%	331,777.00
New Durham	3.8011090%	355,334.00
Rochester	22.2145165%	2,076,653.00
Rollinsford	2.9487631%	275,656.00
Somersworth	9.5134254%	889,332.00
Strafford	<u>4.2412841%</u>	<u>396,483.00</u>
 Totals:	 100.00000%	 9,348,178.00

All taxes due Strafford County from Cities and Towns were paid by December 17, 1995.

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## **AUDITORS RECOMMENDATIONS AND FINDINGS** **Year Ended December 31, 1994**

Status of Prior Year's Findings (1994): There were no findings in the year 1994. Current Year's Findings: There are no current year findings.

David L. Connors & Co., P.C., Certified Public Accountants  
1995 Strafford County General Purpose Financial Statements as of  
December 31, 1995, Together with Auditor's Report Including  
Single Audit Act

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 TREASURER'S STATEMENT

In 1995, Strafford County has kept the competitive market in our investments. We are doing a good job in that we borrow at a low rate and invest at a higher rate; although the investment totals are lower as they are for a shorter period of time. This enables us to have a solid cash flow.

As part of our banking contract, First NH Bank has kept adequate funds on deposit with the Federal Reserve under both our names to secure balances. We are also covered by the FDIC insurance in the amount of \$100,000, per account.

Results from investments were better in 1995 then in previous years due to the money market and our Sweeps Program. Each night, every dollar remaining in our accounts is earning interest. There is an arrangement between the County and the Bank so that we can check our investments and the interest earned on a daily, weekly, and monthly basis.

The County was able to borrow in anticipation of taxes at the rate of 4.96% for \$2,000,000 and 5.17% for \$2,000,000 from Fleet Bank for the first six months of 1995. For the second half of the year, the County borrowed at rates of 4.00% for \$2,300,000 from State Street Bank and 3.99% for \$2,000,000 from Bay Bank. We also borrowed \$1,000,000 from Charter Trust at 5.09% to carry us into 1995.

On the due date of taxes, I personally visit each city and town in the County to make collections to ensure there is no delay in payment. This continues my effort for good public relations with the County and cities and towns.

*Respectfully submitted,*

*Charles A. Crocco  
Strafford County Treasurer*



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# **1995 STRAFFORD COUNTY ANNUAL REPORT**

## **1995 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR**

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20 bed unit dedicated to caring for people with Alzheimer's disease and related disorders. Our facility has an excellent reputation for the care given by our caring, professional staff. The year 1995 was one of renewed challenge for Riverside Rest Home. Responding to increased demands for resident admissions, we again maximized the use of available space and expanded our bed capacity from 209 to 215. We immediately filled these six (6) new beds. This expansion of bed capacity was made possible through a cooperative effort of the Strafford County Commissioners and the Strafford County Delegation by approving an addition to Riverside Rest Home. This two (2) story addition includes three (3) resident rooms upstairs, which will house six (6) residents, and an activities room downstairs. The addition was the brain child of Commissioners George Maglaras, Paul Dumont and the late Roland Roberge. The addition will be dedicated in honor of Commissioner Roland R. Roberge.

The above-mentioned addition enabled the County to split the original 42 bed Alzheimer's unit. This unit now cares for 20 Alzheimer's' patients, as noted above. The new unit was established to care for 22 residents who suffer from behavioral disorders as a by-product of their illnesses. As one of only four (4) such units in the United States, we are continuing to break new ground in caring for the elderly in Strafford County. The effects of this split have had amazing results with the residents who suffer from Alzheimer's' Disease and related disorders, and those with behavioral disorders. Although the behaviors associated with the diseases appear similar on the surface, there are definitely very distinct differences not only in the disease, but in the care needed.

Currently, Riverside Rest Home has a long waiting list. The end product is a possible six month wait for admittance to the facility. This is partially due to the fact that at the present time, Riverside is the only nursing home in the area with a secure unit for people suffering from the advanced stages of Alzheimer's disease. These residents tend to be hard to care for due to the behavioral effects of

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

their terrible illness. The addition houses a "quiet room" where activities designed to have a calming, diversionary effect take place.

I am very concerned with the Medicaid reimbursement rate "freeze" put in place in October of 1995. Normally in October the County's Medicaid rate is adjusted based on the costs from our 1994 calendar year. As part of House Bill 32, this rate was frozen and, therefore, reimbursement is based on 1993 costs. Promises have been made for an equitable adjustment in 1996. We are anxiously waiting the results. This freeze comes at a time when Riverside Rest Home has cut its dependency on a County subsidy for direct operations. In fact, when Proportionate Share Funds (PSP) are considered, Riverside showed income in excess of expenses for the first year in recent memory.

In May, we sponsored a week of events at Riverside to celebrate National Nursing Home week. Some of the events included: Staff and Resident Karaoke, Baby Contests, a Wedding game involving staff and resident couples, and New England Telephone Pioneer Party. Of special interest was the Family Dinner Party, which Riverside hosted for residents and their families. We were pleased to have the County Commissioners in attendance. As usual, this party was a great success and we are looking forward to repeating the activities in 1996. Other activities held throughout the year included: A week's stay at Weir's Beach in Laconia which included boat rides each day; Wheel-A-Thon, held in cooperation with the University of New Hampshire; Aquarium Trip; Rochester Fair; and numerous shopping trips. In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, and Daralyn Stewart, RN, Director of Nursing and Related Services, who have been very supportive during my tenure at Riverside. Further, I would like to thank the Strafford County Commissioners for providing guidance and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

*Respectfully submitted,*

*Raymond F. Bower, Administrator  
Riverside Rest Home*

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS**

The year 1995 presented the Strafford County Department of Corrections with many accomplishments. All of the Correctional Officers have completed their twenty (20) hour in-service training and have been recertified. In 1995, three (3) officers graduated from the Correctional Officers Training Academy.

We continue our agreements with the Federal Bureau of Prisons, the U.S. Marshals and U.S. Immigration to house "white collar inmates." I am proud to announce that effective January 1, 1996, we will be housing twenty (20) New Hampshire State Prison minimum security inmates for forty dollars (\$40) per day per inmate.

### Officer Training

The Sergeant/Correctional Officer Training for the Strafford County Department of Corrections consisted of:

- a. Cardio-Pulmonary Resuscitation (CPR)
- b. First Aid Recertification;
- c. Sexual Harassment Training;
- d. Radio Procedures;
- e. Report Writing;
- f. Tuberculosis (T.B.) in the Workplace;
- g. Edged Weapons;
- h. O.C. Aerosol Training.

### Programs Report

Strafford County had one hundred and twenty-two (122) work release participants. We had fifteen (15) revocations. Yearly revenue/room and board received was \$85,091.24.

Average participants in the computer classes was forty-five (45) per week. Pre-employment Planning (PEPP) had sixty-four (64) participants with forty (40) students receiving certificates. Fifty-one (51) inmates participated in the G.E.D. program with seven (7) G.E.D. graduates. Drug and Alcohol Counseling Groups had twenty (20) to twenty-five (25) participants. Eighteen (18) participants were awarded with certificates for course completion.



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

We were fortunate during the year 1995 to have three (3) criminal justice interns, two (2) counseling interns, two (2) volunteer counselors, and six (6) volunteer GED tutors.

### Jail Industry Program

The year 1995 marked the Jail Industry's tenth (10th) year in business. The program began in 1986 with a National Institute of Corrections 5 month grant. The program is federally certified through the Bureau of Justice Assistance which allows it to contract with private sector for work. The program has had work with several companies over the years, however, GFS Manufacturing continues to be the primary source of income. In 1995, the Jail Industry employed seventy-five (75) inmates.

The pre-established goals set for the program are to:

1. Reduce idleness;
2. Offset cost of incarceration;
3. Produce and deliver services and product needed in the public or private sector;
4. Provide inmate compensation; and
5. Provide meaningful work skills to inmates.

The program has developed a wide range of pre- and post-release services for the inmates in an effort to return productive, successful citizens to our society. New Hampshire Job Training (NHJT) funding provides monies for our introductory computer classes, thus making the inmates more employable. Out of the eighteen (18) NHJT participants, ten (10) have been placed in jobs or schooling.

The Family Weekend continued for its fourth year through grants obtained from 5% Incentive Funds, Episcopal Diocese, and the New Hampshire Bar Association. The goal of the program is to better the family and inmates to actively address their drug and alcohol issues in their lives. Gross monies generated from:

GFS Manufacturing	\$81,571.38
Laundry	8,520.01
NH Job Training	32,000.00*

\*NOTE: \$5,000 was for computer instruction.

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

Monies spent from inmates' earnings:

Room and Board	\$49,550.26
Victim's Compensation	4,504.57

In an effort to be more successful upon release, many inmates paid outstanding charges to several agencies. These included court fines, probation, New Hampshire motor vehicle, and family assistance. With this Jail Industry Program and all its' components, everyone is a winner. Inmates receive skills and training to become more successful, victims are given something back from inmates, and many fines which inmates pay help prevent re-arrests. The Jail Industry Program continued with its mandate of self-sufficiency and I thank my two staff members and inmates who worked to make the business successful.

### Custody Report Monthly Daily Average Population for 1995

January	104.32
February	100.54
March	97.81
April	99.60
May	87.97
June	92.40
July	97.23
August	104.45
September	99.70
October	93.40
November	98.70
December	102.60

There were one thousand and four (1,0004) admissions, plus four hundred and forty-eight (448) inmates held in protective custody.

There were eighty-five (85) females incarcerated in 1995, as follows:

Strafford County	78
Rockingham County	2
Federal	5

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

There were fifty-two (52) males housed in this facility from other facilities, as follows:

Federal Bureau of Prisons	38
New Hampshire State Prison	11
Belknap County	1
Merrimack County	1
Rockingham County	2

### DWI Offenders

There were a total of one hundred and fourteen (114) Driving While Intoxicated (DWI) offenders in 1995, as follows:

DWI, First Offense	18
DWI, Second Offense	88
Aggravated DWI	8

### 1995 Offenses

Witness Tampering	5
Criminal Mischief	30
Assault	6
Failure to Appear	50
Bench Warrant	90
Driving While Intoxicated (DWI)	18
Assault on Police Officer	9
Disobey Police Officer	11
Operate After Suspension/Operate Revocation	57
Theft by Unauthorized Taking	14
Habitual Offender	35
Driving While Intoxicated (DWI), 2nd Offense	88
Attempted Burglary	1
Burglary	45
Aggravated DWI	8
Bail Revocation	8
Bail Violation	3
Simple Assault	121
Attempted Theft	2
Theft	13
Criminal Threatening	38
Criminal Trespassing	35
Failure to Pay Fine	26

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### 1995 Offenses

Telephone Harassment	3
Felonious Sexual Assault	12
Fugitive From Justice	23
Violation of Probation	90
Harassment	1
Attempt Aggravated Felon Sexual Assault	1
Stalking	7
Contempt of Court	11
Illegal Possession of Alcohol	1
Non-Support	43
Endangerment of Child	5
Resisting Arrest	34
Sale Cocaine	6
Sale Controlled Drug	2
Attempted 2nd Degree Assault	1
2nd Degree Assault	15
Unlawful Possession	1
Forgery	8
Possession of Marijuana	6
Sexual Assault	3
Violation of Court Order	8
Resisting Detention	7
Shoplifting	5
Armed Robbery	1
Robbery	3
Criminal Solicitation	1
Perjury	1
Receive Stolen Property	12
Operating Without License	4
Illegal Possession	1
Possession of Controlled Drug	15
Domestic Violence	13
Possession of Drugs	7
Possession of Drug and Paraphernalia	6
False Reports	8
Hinder Prosecution	1
Possession with Intent to Sell	3
Theft by Deception	2
Theft of Services	7
Sale of Marijuana	5
Bribery	2



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### 1995 Offenses

Prohibited Sales	2
Capias	8
Indecent Exposure	6
Kidnapping	2
False Imprisonment	1
Bail Jumping	6
Possession of Hypodermic Needle	3
Conduct After Accident	3
Issue Bad Check	1
Negligent Homicide	1
Felon In Possession of Firearm	5
Criminal Liability of Another	2
Conspiracy to Sell Cocaine	1

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, and Ray Bower, Executive Assistant, for all their assistance and support in the year 1995. I would also like to thank all of the staff and volunteers of the Strafford County Department of Corrections for a job well done in 1995.

*Respectfully submitted,*

*Robert H. LeClair, Superintendent*

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY**

The Office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in the Strafford County Superior Court. As such, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State Police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings: pretrial, call of the list, trial, sentencing, sentence review, and other post conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including: representing the County's interest in civil litigation, in which the County or one of its agents is a party in State and Federal Courts, advising other County officials on acting as a legal resource for County Delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties are prescribed by statute: responding to untimely, suspicious, or unattended deaths, and ordering autopsies when appropriate, and initiating extradition proceedings. The County Attorney must also serve as voluntary administrator for the estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and to the judicial system to promote justice and assist in expanding public awareness and understanding of our system of justice. The County Attorney meets this responsibility serving as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

The County Attorney's Office also operates a Victim Assistance Program, which through the efforts of the Victim Assistance Director and Coordinator, assists victims (especially child abuse and sexual assault victims) in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

The Strafford County Attorney's Office continued the drug prosecution program implemented in 1990, with the assistance of a Federal grant administered through the Attorney General's Office. Through this program a specialized drug offense prosecutor was hired to deal exclusively with the increasing case load of drug offenses. The Drug Prosecutor meets regularly with area law enforcement officers involved in drug investigations and is available on a twenty-four (24) hour basis for advice and one-party intercept approvals.

The Strafford County Attorney also has a Chief Investigator on staff, whose primary responsibility involves conducting follow-up investigations on felony cases. In addition, the Investigator has conducted internal investigations for the County and coordinated training programs for all law enforcement agencies in the County. Assisting the prosecutors in trial preparations is also a duty of the Investigator.

In May of 1995, the County Attorney's Office began prosecuting cases for four (4) of the seven jurisdictions in the Rochester District Court. the County Attorney's Office contracts directly with the Police Department to provide prosecution services for misdemeanors, felony cases. Violations which are related to misdemeanors and felonies are also handled by the Office. The County Attorney and Assistant County Attorney are on a rotating schedule and assigned District Court cases on a weekly basis. The program has proved to be highly successful and the four contracts have all been renewed for 1996, as well as one (1) other department joining the program. The following Departments have contracted with the Strafford County Attorney's Office for prosecution services: Farmington, Middleton, Milton, New Durham, and Rochester.

The County Attorney's Office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects,

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

including: Child Abuse, Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the community.

The table on the following page provides a summary of the case activity in 1995.

*Respectfully submitted,*

*Lincoln T. Soldati*  
*Strafford County Attorney*

NOTE: The following report includes 191 Felony and 403 Misdemeanor charges of Child Pornography against David O. Cobb, which were dismissed due to defective pleadings. Cobb was subsequently recharged on similar offenses in 1996.

In addition to the cases listed below, the Strafford County Attorney's Office prosecuted 767 cases in the Rochester District Court between May 1st and December 31st of 1995, including 603 misdemeanors, 135 violations, and 59 felonies.



# 1995 STRAFFORD COUNTY ANNUAL REPORT

## 1995 SUMMARY OF CASE ACTIVITY STRAFFORD COUNTY ATTORNEY

1995 Case Activity					
	Fel.	Misd.	Vio.	Info.	Totals
Cases Received	743	497	0	42	1282
Not Presented	82	0	0	0	[82]
No True Bill	5	0	0	0	[5]
Cases Entered	656	497	0	421	1195
Convicted					
Jury	35	9	0	9	53
Court	0	1	0	0	1
Neg. Plea	307	8	0	38	353
Naked Plea	12	0	0	1	13
Remand	0	79	0	0	79
Total Convicted	354	97	0	48	499
Not Convicted					
Jury	28	2	0	0	34
Court	4	1	0	4	5
Dismissed	191*	403*	0	1	595
Nol Pros.	82	15	0	4	101
Total Not Convicted	305*	421*	0	9	735
Total Dispositions	659	518	0	57	1234

Jury Verdicts = 87

\*Misd.: Misdemeanors

\*Vio.: Violations

Court Verdicts = 6

\*Fel.: Felonies

\*Info.: Informations

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S DEPARTMENT**

*R.S.A. 104:5 Duties:* He by himself or his Deputies, shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County House of Correction, all State Hospital transports, and transports from our five district Courts.

During 1995, about 3,086 hours were spent on transporting or guarding prisoners to, from and in our Courts and hospitals. A total number of 2,317 transports were made. Deputies arrested 681 subjects on Capias issued by the Courts. In the area of civil process in 1995, over 5,605 pieces of civil process were served by this Department. The Sheriff's Department civil process revenue, which was returned to the County, totaled approximately \$102,557. Revenue received from the State for bailiff expense was \$73,432, for a total return to the County of \$175,989. With the Department's operating budget of \$466,786 reality the cost to the County taxpayer was only \$301,797. This amounts to approximately one and one half percent(1 1/2%) of the total County budget. It is evident by these figures that Strafford County residents are receiving a quality service at a minimal cost. It has been my goal to provide the residents of Strafford County with the most professional and efficient Department possible. This has been made possible because of my staff of professional employees, who take pride in their performance. To them, I would like to say thank you, for without their support and cooperation in this goal, the Department's success would not be possible.

It has been a pleasure to serve you for the past thirteen (13) years as your Sheriff. I look forward to the continued opportunity to serve all the residents of the County in this capacity.

Respectfully submitted,

Richard T. Cavanaugh, Sheriff

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS**

The real estate market continued to slow throughout 1995, with the fewest documents being recorded since 1984. This was due to the fact that the Federal Reserve has raised the interest rates several times over the past two years. The rate started at six percent (6%) in January of 1994 and by the end of 1995 was at eight and three quarters percent (8 3/4%). The resulting effect was a decline in income to the County from \$515,496 in 1994 to \$453,342 in 1995.

Foreclosures continue to decline, but remain high by pre-1989 standards. In 1995 there were 159 foreclosures, down from 271 recorded in 1994.

#### **Foreclosures Per Quarter 1990 Through 1995**

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
First Quarter	50	172	108	72	69	40
Second Quarter	42	105	118	85	79	41
Third Quarter	52	114	98	89	68	43
Fourth Quarter	<u>95</u>	<u>122</u>	<u>67</u>	<u>82</u>	<u>55</u>	<u>35</u>
Total	239	513	391	328	271	159

#### **Document Recording and Transactions**

<u>Year</u>	<u>Documents</u>
1987	27,410
1988	22,968
1989	20,819
1990	17,495
1991	16,403
1992	18,798
1993	19,139
1994	19,129
1995	15,912



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### Revenues

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1987	\$2,634,594	\$ 516,775	\$3,151,369
1988	\$2,351,263	\$ 448,188	\$2,799,451
1989	\$2,007,567	\$ 432,705	\$2,440,273
1990	\$2,226,869	\$ 440,378	\$2,667,247
1991	\$1,977,391	\$ 463,461	\$2,440,852
1992	\$1,832,936	\$ 520,341	\$2,353,277
1993	\$1,674,373	\$ 540,896	\$2,215,269
1994	\$1,774,715	\$ 515,496	\$2,290,211
1995	\$1,722,451	\$ 453,342	\$2,175,793

The Deeds Office continued to update and modernize its recording systems and to fulfill the requirements of the laws which apply to functions of recording, retrieval, and security within the office.

*Respectfully submitted,*

*Leo Lessard*  
*Registrar of Deeds*

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# **1995 STRAFFORD COUNTY ANNUAL REPORT**

## **1995 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT**

The Strafford County Human Services Department is responsible for monitoring the State mandated programs billed to the County for Old Age Assistance (OAA), Aide to Permanently and Totally Disabled (APTD), Intermediate Nursing Care (INC), and Board and Care of Children.

The financial liability of recipients determined eligible for APTD and OAA are shared with the State on a 50/50 basis. However, the County pays a percentage of 30.55% of the nursing home care costs.

Liability for the Board and Care of Children for all court-ordered services under the current juvenile statute (169-D, 169-B, and 169-C), is shared with the State at 75% of the costs and the remaining balance of 25% is billed to the County. Court-ordered services range from out-of-home placements, such as group homes, foster care, and in-patient care, to ancillary services consisting of counseling, transportation, legal, medical, and home based services.

The County is also responsible for pursuing and determining parental reimbursement for court-ordered services, as well as utilizing third party insurance to reduce the costs of medical related services. All amounts collected by the County pursuant to R.S.A. 169 B, C, and D are forwarded to the State. In turn twenty-five percent (25%) of the collected amount is applied to the County's liability. The County also receives a fifteen percent (15%) administrative fee for expenses associated with collections.

This year, the County received \$204,899.00 in 5% Diversion Funds, to continue programs and establish new programs to prevent costly out-of-home placements. Grant applications are received and reviewed by a panel of seven individuals representing the interests of the State Division of Children, Youth and Families, Strafford County, and an attorney who specializes in juvenile law. Programs funded for 1995 are as follows:

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

Strafford County Family Intervention Program  
Rochester Day Care Center  
Mast Way School Chain Program  
Strafford County Family Planning and PreNatal Clinic  
Rochester Recreation Department  
Friendship Express'd  
Rochester Parent/Child Center  
Southeastern New Hampshire Services  
Healthy Universal Beginnings (HUB)  
Somersworth Recreation Department  
City of Dover, Youth Resources

Strafford County Human Services continues to provide Information and Referral Services to individuals in directing them to available resources and agencies throughout Strafford County and the surrounding area.

I would like to take this opportunity to thank the Strafford County Commissioners, Raymond Bower, Executive Assistant, and the Human Services Subcommittee of the Delegation for their continued support of my department. I especially want to thank my staff and volunteer mediators for their hard work and efforts, for without their dedication, the program's goals and success would not have been possible.

*Respectfully submitted,*

*Cheryl A. Moulton, Director  
Strafford County Human Services*



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# **1995 STRAFFORD COUNTY ANNUAL REPORT**

## **STRAFFORD COUNTY UNH COOPERATIVE EXTENSION ANNUAL REPORT FOR 1995**

**OCTOBER 1, 1994 - SEPTEMBER 30, 1995**

For over eighty (80) years, Federal, State, and County governments have worked together through the Cooperative Extension to educate our residents so that they can make informed decisions. Cooperative Extension programs teach New Hampshire residents in practical ways and offers programs locally in all ten counties. Research results are presented in a usable manner enabling individuals, family members, business owners, and community leaders to apply this knowledge to their daily needs. In addition, the youth of New Hampshire learn skills and gain knowledge from Cooperative Extension programs which help them develop into productive and responsible citizens. By training and utilizing volunteers, the Cooperative Extension reaches more people and reduces program delivery costs. Programs and information provided through the Cooperative Extension enable New Hampshire to remain economically health and competitive by focusing on helping individuals, families, the State's economy and its natural resources. These efforts result in our State being a better place to live, work, and visit.

The following are examples of efforts in the areas of Agriculture, Family Development, Forestry, 4-H Youth Development, and Nutrition.

### **AGRICULTURE**

- Home vegetable garden demonstration - UNH Open House
- Master Gardener selection and training
- Advise NH Farm Museum re: appropriate use of land, buildings, etc.
- Friends of Agriculture Fruit-Plus Order and distribution
- Tree and Shrub Care workshop for Strafford County Conservation District
- Tree, Shrub and Lawn Care Day - Durham, Rochester and New Durham
- Community Gardens Workshop - Rochester
- Advise UNH Child & Development Center on garden preparation and development
- Wentworth Douglas Hospital Garden Course

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

- Helped prepare initial garden plans for Woodman School, Dover
- Advise County Re: Plantings for Administrative Building
- Ag in the Classroom programs

### **EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM (EFNEP)**

The expanded food and nutrition program works with limited income families and youth. Last year, EFNEP worked with 463 youth from various schools. The program involves a total commitment of six weeks covering Basic Nutrition, food safety and fat in fast foods. Participant ages ranged from 5 to 12 from schools such as School Street School, Allen School, Maple Street School and Head Start.

Another program being taught is "Let's Talk About Money." 120 third grade youth participated in the program. "Let's Talk About Money" teaches youth how to make out, endorse and deposit a check. We also discuss wants vs. needs and how to save for items you really want.

EFNEP also works with individuals in the home setting and in small groups. The program varies according to wants and needs of the participant. Last year, 74 adult participants graduated from the program. Length of the program varied from three months to five months. Each participant learned how to comparative shop and how to prepare nutritious meals for their family. Average knowledge gained during the program was an increase of 20 percent.

"Planning Ahead, Staying Ahead" a money management program is being offered throughout Strafford County. Many limited income participants find it challenging to stretch their financial resources. Individuals have found "Planning Ahead, Staying Ahead" to help them take steps into financial independence.

Here's what participants had to say about the EFNEP program:

"It has helped me make healthier choices for my family."

"It is very helpful and informative when you live on a limited budget. You have to know how to feed your family and how to cook nutritious foods."

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

"My food stamps go farther and my freezer and cupboards have more in them at the end of the month."

As you can see, EFNEP is making an impact in Strafford County and will continue to do so. The EFNEP Program was successful in 1995 in meeting the planned goals and objectives. EFNEP surpassed the total number of individuals previously served.

### 4-H & YOUTH DEVELOPMENT

During the 1994-95 club year 197 total 4-H members worked directly with 78 adults in local community, project and family clubs. In 1995, new leaders were recruited, screened and received one-on-one or small group orientation and training to prepare them for 4-H Club work. Four (4) new clubs and three (3) new family groups were organized

Fifteen out of twenty-two 4-H Clubs or family groups returned an annual report from for the first time this year. 4-H organizational leaders reported that 89 club members developed, practiced, or improved life skills. There are seven major life skills 4-H'ers work on. They are:

- Decision making and problem solving
- Managing Resources
- Appreciation for learning
- Understanding oneself
- Communicating effectively
- Get along with others
- Working in a group; group process

### New Projects

#### *Talking With TJ*

"Talking With TJ" consists of two new video programs on teamwork and conflict resolution produced and disseminated to Cooperative Extension through a natural grant from the Hallmark Foundation. Seven (7) elementary schools in Rochester have access to the curriculum and have received training. Most have begun involving students in the curriculum to date.



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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### *Series*

Seven (7) teens were training to facilitate science lessons using SERIES (Science Experience and Resources for Information Education Settings). Five youth assisted with facilitating a SERIES training for Extension Educators, teens and adult volunteers. Three (3) youth facilitated a set of four (4) SERIES workshops for 59 through the Rochester Day Care Summer Program.

### *TAP*

Extension Educators, 4-H Youth Development and Family Development are working with a community group in the Oyster River School District (CHAIN) to conduct TAP - Teen Assessment Project - as a community development tool.

### *Strafford County 4-H Council*

A Strafford County 4-H Council was formed and met twice with up to twenty-five percent (25%) membership attending the meetings. The 4-H Council will serve four (4) major functions:

- In an advisory capacity to the Extension Educator to determine youth development program direction;
- As a 4-H Club policy setting body;
- To assist with recruitment efforts to ensure that 4-H and Youth Development programs are meeting the needs of all youth in Strafford;
- To raise private dollars for use with 4-H & Youth programming to supplement the public dollars available. This Council will replace the role filled by the Strafford County 4-H Foundation.

## **FAMILY DEVELOPMENT**

County residents of all ages have benefited from the Strafford County, UNH Cooperative Extension Family Development program during 1995. Educational programs have been presented that target the broad range of needs that arise during the prenatal through senior citizen stages of development. A total of 2,975 individuals were involved in direct educational contact with the Family Development Extension Educator.

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

Educational programs have primarily consisted of workshop series. This provides the participant with the greatest opportunity to change behavior. Workshop series were held in the following program areas: Parenting, Family & Youth; Nutrition, Diet & Health; Food Safety & Quality; and Family Resource Management.

Volunteers have playing a significant role in extending the efforts of the Family Development Extension Educator. Volunteers contributed approximately 300 hours of time directly with the Educator. Additionally, five (5) professional volunteers were trained to present the Family Focus: Parenting the Young Child curriculum and contributed approximately 150 hours educating parents.

In addition to direct education to Strafford County residents, indirect education has been provided through fact sheets, newspaper articles, video, and radio.

### FOREST RESOURCES

Strafford County/UNH Cooperative Extension forestry educational programs are jointly co-sponsored with the Division of Forest and land of the Department of Resources and Economic Development, according to a memorandum of understanding between the two agencies.

#### *Forest Stewardship*

- 21 woodland examinations on 1,145 acres of forest land
- 5 forest management plans under the Agricultural Conservation Program (ACP) practice SP 43 for 1,950 acres of land
- 8 forest management plans under Stewardship Incentive Program on 804 acres of land
- 11 current land use map and application assists
- 11.3 miles of forest access road laid out for landowners in cooperation with the Natural Resource Conservation Service
- 6 referrals to forestry consultants on 787 acres of forest land
- 261 acres of weeding and thinning for 4 landowners under ACP, FIP, and SIP
- 101 acres of white pine pruning for 6 landowners under ACP, FIP, and SIP

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

- 101 customers purchased 13,500 seedlings from the State Nursery and hand them delivered to this office for us to deliver to them

### *Other Accomplishments*

- Officiated a tree planting for former Representative Roul of Rochester here at the Courthouse
- Each year there were numerous shade tree assists; this year was an active year for dangerous trees
- Worked with Maureen Vachon and Paul Steer to guide their Police Department explorer group to mulch and fertilize all of the trees
- Transplanting workshops with: Dover Housing Authority (with two Tree Stewards); Oyster River Day Care (after school care); Mast Way Day Care; Matt Chagnon's forestry class transplanting 3 trees here at the Courthouse; the Commissioners dedicated one of them to Educator Donald Black
- Put out 25 bluebird houses here at the Courthouse
- Planted a lilac at the McClelland School with Donna Caton's day care class
- Several Backyard Talks at the Urban Forestry Center

### *Natural Resources Conservation Education*

- Lorie Chase, Tillman Marshall, and a host of volunteers, including Matt Chagnon and the New Durham Teamsters, opened the Cochecho River Trail.
- A video was developed by Cal Schroeder and Lorie Chase which was shown on Channel 12. It was submitted by Commissioner Paul Dumont.
- Backyard sugaring demonstration for the new Community Tree Stewards and a group from Strafford Guidance
- Forestry workshop for Allan Gahm's classes at the Strafford Elementary School.

### *Rural Safety*

- Chain saw safety demonstration and talk for Strafford Elementary students and New Durham Teamsters



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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## DISTANCE EDUCATION PROJECT

The Distance Education Project utilized a satellite downlink dish to access teleconferences, as well as accessing the multitude of resources contained on the Internet. These conferences and resources will be made available to County Department Heads for training their personnel.

Access to the Internet is possible because Extension was provided with a high speed/high capacity telephone line from Nynex. We are testing this system from Nynex, and in return we have (for a limited time) a free telephone connection that is capable of handling large data transference.

Respectfully submitted,

Cal Schroeder, Extension Educator  
County Office Administrator

Carl Deame, Extension Program Assistant  
Agricultural Resources

Pat Whittier, Extension Educator  
Family Development

Don Black, Extension Educator  
Forest Resources

Joan Limberis, Program Associate  
Expanded Food & Nutrition Education  
Program (EFNEP)

Kelly Parlman, Extension Educator  
4-H & Youth Development

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

### **STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF JANUARY 18, 1995**

The Public Hearing of the Strafford County Delegation was called to order at 7:00 p.m. by Chairman Chagnon. After a moment of silence and the pledge of allegiance to the flag led by Representative Howard Williams, the Clerk read the notice of the meeting and the roll, which showed the following members present:

**PRESENT:** Berube, George Brown, Julie Brown, Callaghan, Chagnon, DeChane, Dunlap, Grassie, Hambrick, Hemon, Knowles, Lundborn, McKinley, Merrill, Pelletier, Reynolds, Snyder, Steadman, Sullivan, Tessimond, Ann Torr, Frank Torr, Ralph Torr, Vincent, Wall, Wheeler, and Williams. (27 of 38).

**EXCUSED:** Keans, McCann, Merritt, Spear, and Wasson (5).

**ABSENT:** Douglass, Hanlon, Hilliard, Loder, Musler, and Nehring (6).

The Clerk declared that there was a quorum present to conduct the meeting.

Also present were Commissioners Maglaras and Goodwin, County Treasurer Charles Crocco, Executive Assistant Raymond Bower, Executive Secretary Jean Miccolo, members of the media and members of the public.

Chairman Chagnon stated that Commission Chairman Maglaras wished to say a few words and then the public would be asked to speak. He asked that one spokesperson from each group make their presentation, then allow the public to speak on behalf of the group they are representing.

Commissioner Maglaras presented Delegation Chairman Chagnon with a gavel for his use at Delegation meetings. He then welcomed the Delegation and the public to the meeting. He stated that the Commissioners and department heads of the County worked for several months on the budget, trying to keep taxes at or below last year's. This was accomplished, while meeting the requirements of the law and County obligations. He noted that the total expenditures of the budget were \$21,784,641 and estimated non-tax revenues were \$12,058,963, with an estimated \$377,500 surplus. This amount needed to be raised by taxation is \$9,348,178,

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## 1995 STRAFFORD COUNTY ANNUAL REPORT

a decrease of \$516 from 1994's budget. This tax reduction was accomplished without budgeting for Medicaid Enhancement funds for 1995, and with a small reduction in available surplus. Riverside Rest Home will not be dependent on a County tax subsidy for 1995 to offset a deficit in operating expenses.

The Commissioners' plans for the 1995 budget include two (2) building projects. The first is renovating existing space on the second floor of the Courthouse to house a third jury courtroom. The cost of these renovations would be offset by rental revenues from the State Court System. The estimated cost is \$230,000 and the project would be bonded over ten (10) years, with a ten (10) year lease agreement from the State.

The second project is an addition to Riverside Rest Home. Riverside Rest Home is a 213-bed nursing facility which includes a 42 bed unit dedicated to caring for people with Alzheimer's disease and related disorders. The addition would create a "quiet room" where activities designed to have a calming, diversionary effect will take place, while also filling the spiritual needs of residents by creating an area for meditation and worship. Staff is available to carry out this task. The second floor of the addition will house three (3) two-person resident rooms, thereby providing space for six (6) residents. One of the three (3) rooms will also be equipped as a "negative pressure" room which will bring Riverside into compliance with new Center for Disease Control recommendations for the housing and treatment of residents with tuberculosis. A cost analysis shows that Riverside will receive a revenue benefit from this addition. We look forward to discussing and evaluating this \$275,000 project as part of the budget process for 1995. It is our intention to dedicate the addition in memory of our good friend, Commissioner Roland Roberge.

The Commissioners have again sought ways to limit our expenses while maximizing our potential revenues. This budget was authored with the dual consideration of continuing the excellent services provided to the Strafford County resident, with the least possible impact on the Strafford County taxpayer. We look forward to an extensive review of this document under the scrutiny of the Strafford County Delegation and residents.

Chairman Chagnon opened the meeting up to the public for comments. He asked if there was anyone from the public who wished to speak.



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Mr. Roger Fortier, of Dover, spoke in regards to Strafford County Pre-Natal and Family Planning Clinic. He recommended that the Delegation not fund this program as they provide abortion counseling. He does not feel County funds should be expended for these services. Other than this, the County budget looks very good.

Nancy Higgins, spoke on behalf of Pat Rainboth, Executive Director of Victims, Inc., who was unable to attend the meeting. This program has been existence since 1991 and provides assistance to victims of crime, accidents, negligent homicide, and families suffering from traumatic experiences. The services are free to anyone in need. Victims, Inc. work very closely with police departments, the County Attorney's office, the Medical Examiner, and area hospitals and trauma teams. They are very careful not to duplicate services offered by other agencies. She asked that the Delegation fund the program in the amount requested of \$10,423.

Donald Black, Extension Educator and Coordinator, spoke on behalf of the UNH Cooperative Extension Office. He thanked the Delegation and the Commissioners for their continued support of the programs offered through Extension. He noted that if there were any questions regarding Extension, he and his co-workers were available to answer them at any time.

Tony McMannus, President of Strafford Hospice, spoke on behalf of this agency. He stated that the County funded the hospice program for the past three years and he hopes this funding will continue this year. They are requesting \$30,000 this year from the County. The additional funding is being requested because of the section in the contract with the County that states that agencies funded by the County cannot receive funds from cities and towns. Although the agencies could receive Community Development Block Grant monies, Rochester denied their application due to the receipt of County funds. Therefore, Hospice received \$13,000 less in funding last year. Hospice has been working with Riverside to provide in-service training to staff and administration on dealing with families of people qualifying for hospice care. Hospice is now Medicare certified. They assist everyone in need regardless of ability to pay. He noted that 35% of the persons served have no private insurance and are not covered by Medicare. Hospice receives funding through United Way, the County, and donations. The County's contribution is very important and he requested that the Delegation consider their request for additional funds.

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Judy Mettee, Chairman of the Board for the Dover Adult Learning Center (DALC), stated that DALC serves all the residents of Strafford County. DALC received \$20,000 from the County in 1994 to help educate 500 people. They are requesting an increase of funds totaling \$32,000 for 1995. She hopes that the Delegation will consider their request to assist funding their programs.

Ed Cantwell spoke on behalf of DALC. Although he received a high school education in New York, he graduated without knowing how to read. Through the programs offered at DALC, he has learned how to read and is very grateful to the program. He asked that the County continue to fund these programs.

Donna Cochran spoke on behalf of Victims, Inc. She is a volunteer for the Trauma Intervention Team and works very closely with victims.

Michael Buckley of Rochester spoke on behalf of Dover Adult Learning Center. He is a student at DALC and is benefiting greatly from the educational opportunities they offer.

Chairman Chagnon asked if there were any other members of the public who wished to speak. After three (3) requests for further input, he declared the Public Hearing closed. He then asked if the Delegation had any questions. He requested a motion to accept the minutes of the Delegation meetings of February 3, 1994, March 12, 1994, September 9, 1994, and December 14, 1994, which were forwarded to the Delegation for review. Representative Julie Brown motioned to accept the minutes of these meetings as written; the motion was seconded by Representative Callaghan and were accepted unanimously on a voice vote.

With no further business, Chairman Chagnon asked for a motion to adjourn. Representative Callaghan moved to adjourn the meeting at 7:45 p.m. The motion was seconded by Representative Sullivan. The motion passed unanimously on a voice vote.

Respectfully submitted,

Raymond Lundborn, Clerk  
Strafford County Delegation

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## **STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC MEETING OF JANUARY 23, 1995**

The Public Meeting of the Strafford County Delegation to meet with the Strafford County Pease Development Authority (PDA) Representative was called to order at 7:00 p.m. by Chairman Chagnon. After a moment of silence and the pledge of allegiance to the flag, the roll call showed the following members present:

**PRESENT:** Chagnon, DeChane, Hambrick, Hemon, Knowles, Merritt, Pelletier, Reynolds, Sullivan, Vincent, Wall, and Wasson (12 of 38).

**EXCUSED:** Spear, Ralph Torr, and Wheeler (3).

**ABSENT:** Berube, George Brown, Julie Brown, Callaghan, Douglass, Dunlap, Grassie, Hanlon, Hilliard, Keans, Loder, Lundborn, McCann, McKinley, Merrill, Musler, Nehring, Snyder, Steadman, Tessimond, Ann Torr, Frank Torr, Williams (23).

Also present were George Meyer, PDA Representative and Gene Synder, Executive Director of the PDA.

Chairman Chagnon introduced Mr. Meyer to the Delegation. He noted that Mr. Meyer would make a presentation and then the meeting would be opened up to questions. Mr. Meyer introduced Gene Snyder, Executive Director of the PDA, who would also make a presentation.

Mr. Meyer reviewed the businesses presently located at the Pease Tradeport and those that are under construction, as well as businesses looking into the possibility of locating at Pease. They are trying to be as diverse as possible; the going is slow, but sure. He distributed a list of the "Spin-Off Effects of Pease Closure and Development" which lists those businesses completed or in process at the Tradeport, airport-related projects, NHANG projects specifically related to the base closure, and the major studies and planning efforts contributing to the regional economy, as well as the Pease tenant profile (attached).

There is a marketing plan in place and they are looking into smaller businesses wishing to locate at Pease, such as incubator programs for biotechnological companies. Some of the other plans



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are Great Woods, an aircraft hangar, a brewery, with a small beer garden for the general public on brewery tours and those working on the facility, a service and technology park, a project with the University of New Hampshire, plus a number of other interesting prospects. A gambling casino or showboat was investigated; but is not under consideration for Pease. Mr. Meyer expressed his concern with the "side effects" of gambling. The additional money would be good for the State, but he felt that over the long-term it would dwindle. The consensus on this matter was divided. There is a new entrance to the Tradeport. There are currently 30 tenants, with a total of 1,400 to 1,500 employees.

Although the air base has not been in full operation since 1988, the Pease Development Authority only began marketing and leasing to businesses in 1992. In two and a half years, 1,500 people have been employed, with about \$60 million in projects due to efforts of the PDA. These projects include: Construction, demolition, infrastructure, grants for studies, highway service transportation studies, and environmental studies. There has been a good impact on the economy. The loss of the military personnel has had an effect on the economy because these were much higher paying jobs than the employment currently available.

There was a question regarding a prison or half-way house on the property. Mr. Meyer responded that because this is such valuable property, a prison or facility of this type would bring the land value down considerably and would not be cost-effective.

Mr. Snyder then made a presentation. He noted that Mr. Meyer was doing an excellent job as the Strafford County representative for the PDA. He stated that businesses that have looked into the possibility of locating at Pease and have been unable to, are a benefit to the surrounding community because many look to the towns in the area, and vice versa. Mr. Snyder elaborated on the projects that Mr. Meyer spoke about and reported on the plans for projects which are in the works, such as the brewery. It was noted that the landscaping at Pease is a very high priority, which is time-consuming, but in the long-run will benefit the Tradeport to help attract businesses in the future. Mr. Snyder spoke about the property transfer for the area of the golf course. He talked about the PDA's working relationship with the Air Force, the Federal government, the State Legislature, and the deficit. They are planning on being self-sufficient by 1998; however, they may ask the State for some money for Operations, as well as more matching



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money and money for capital improvement. But by 1998, the PDA will be where it is committed to be--self-sufficient in Operations. The five year projections were that 2,000 jobs would be generated at Pease, both the private and public sectors. Today, there are approximately 1,500 jobs, with actual committed jobs, through various other projects, about 1,700. Mr. Snyder stated that he agreed with Mr. Meyer's assessment that Pease is a great place for start-up for small businesses. He reviewed some of the businesses that they have been working with to locate at Pease.

Mr. Snyder also reviewed what was happening with Business Express, a company the PDA has been working very closely with to help them restructure. Business Express employs 400 people and the PDA wants to help them in any way possible.

The budget request for 1996 is \$1.9 million to offset operations. They anticipate generating \$4.5 to \$5 million in revenues. Revenue and operations projections for 1997 are approximately \$7 million. In 1997 the request will be \$1.5 million, with another \$300,000 for capital improvements. By 1999, he feels they will not have to ask the State for any operating money. The money received from the State of New Hampshire is taken in as a debt, to be repaid over time. However, the PDA will not be reimbursing the State for capital improvements made on the base. He stated that it is as per State law that the PDA exists and it operates according to State law; therefore, it is a quasi-State agency. He discussed the PDA's position with the State and the possibility of merging with the Port Authority at the right time.

Regarding the property transfer issue, there is a plan in place. They have been working with the appropriate authorities to resolve this matter. Mr. Snyder reviewed the aerals for the Delegation.

There were several questions at this time and further discussion.

With no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Jean L. Miccolo, Acting Clerk  
Strafford County Delegation

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## **STRAFFORD COUNTY DELEGATION MINUTES OF HEARING AND MEETING OF MARCH 11, 1995**

The Public Hearing and Meeting of the Strafford County Delegation to receive public input on the County's proposed renovations to the Strafford County Justice and Administration Building (renovations for a third jury courtroom) in an amount not to exceed \$230,000 and proposed addition to Riverside Rest Home in an amount not to exceed \$275,000; both projects to be funded through bonding; to have working sessions on the 1995 Strafford County Budget; to vote on acceptance of the 1995 Strafford County Budget appropriations; to approve bonds for renovations to the Strafford County Justice and Administration Building and Riverside Rest Home; and any other business which may legally come up at this time, was called to order at 9:00 a.m. by Chairman Ronald Chagnon in Superior Courtroom II of the Justice & Administration Building.

After a moment of meditation, Representative Wheeler led the Delegation in the pledge of allegiance. The Clerk then read the notice of the Pubic Hearing and Meeting and called the roll, which showed the following members present:

PRESENT: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hanlon, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Musler, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (32 of 38)

EXCUSED: Hambrick, Loder, Nehring, F. Torr, and Wasson (5).

ABSENT: Steadman (1).

Also present were Commissioners George Maglaras, Paul Dumont, and Earle Goodwin, Executive Assistant Raymond Bower, Treasurer Charles Crocco, Executive Secretary Jean Miccolo, Judge Bruce Mohl, and Donald Goodnow, Clerk of Court, as well as several members of the public.

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### 1. Presentation

The first item on the agenda was a presentation by Representative Wall to Ann Whittenbury. Representative Wall stated that Ms. Whittenbury was the recipient of the Josiah Bartlett Center Award for Public Policy. On behalf of the Strafford County Delegation, Ms. Whittenbury was presented with a declaration of appreciation for her award in the Better Government Contest sponsored by the Center. Ms. Whittenbury thanked the Delegation for recognizing her efforts and gave a brief summary of the winning concept which she had submitted, which involves the community in the local budget making process.

### 2. Public Hearing on Renovations to Third Jury Courtroom

The Chairman then declared the hearing open for public input on the bond for renovations of a third jury courtroom. He asked Commissioner Maglaras to speak to this subject. Commissioner Maglaras stated that the Commissioners were approached two years ago by the Courts and it was requested that Courtroom III be renovated to accommodate a jury. The approximate cost of these renovations would be \$230,000 and would be paid through a ten year bond. This amount would be totally reimbursed (including interest) through increased rent paid by the State. The County will supervise construction of the project. Commissioner Maglaras requested that Judge Mohl speak to the subject. Judge Mohl stated that the Administrative Office of the Courts has been working very closely with the Commissioners Office on this proposed project. He reviewed for the public the process for renovating the Courtroom, and why it is necessary. Presently, there are only two courtrooms available; at times the third courtroom is utilized for a jury courtroom; however, it is difficult to keep parties at a distance from Court personnel and creates many problems. By renovating the existing space into a third jury courtroom, it will enable the courts to have better control over trials and decrease concern about the safety of persons in the courtroom. The proposed cost of the project is \$230,000. A lease agreement will be in place before renovations begin.

Chairman Chagnon asked if any members of the public wished to speak. There was no response. Chairman Chagnon again asked if anyone wished to speak. No response. Chairman Chagnon asked a third time if anyone from the public wished to speak. Hearing no response, he asked for a motion to close the public hearing on the



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Renovations to the Third Jury Courtroom. Representative Berube motioned to close the public hearing; seconded by Representative Sullivan and accepted unanimously on a voice vote.

Representative Hanlon motioned to appropriate and authorize the County Commissioners to borrow up to \$230,000 to provide for renovations to a third jury courtroom. The motion was seconded by Representative Reynolds and passed unanimously on a roll call vote, as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hanlon, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Musler, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (32 of 32).

NAYS: None.

### 3. Public Hearing on Addition to Riverside Rest Home

Chairman Chagnon then opened the Public Hearing on the bond for the addition to Riverside Rest Home. Commissioner Maglaras spoke to this matter.

Commissioner Maglaras reviewed the request for the addition to Riverside. The estimated cost of the addition is \$275,000. It would provide six additional resident beds (3 rooms); a multi-purpose room to be used as an activities room, chapel, meditation or "quiet" room for Alzheimer's patients; and there would also be a negative pressure room to assist in the treatment of certain strains of tuberculosis that are not responsive to antibiotic treatment. The addition will pay for itself, providing approximately \$90,000 in additional revenues through Medicaid for the six resident beds. Commissioner Maglaras noted that Strafford County was the first County to deal with the treatment of Alzheimer's disease by providing a separate 42 bed special care unit five years ago. In order to keep up with the number of citizens in Strafford County who are in need of this special care, the Commissioners have proposed this addition to Riverside.

Chairman Chagnon asked if any members of the public wished to speak. There was no response. He noted that a diagram of the proposed floor plan for the addition to Riverside was provided at the

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front of the Courtroom. Representative Wall added that no Certificate of Need is necessary for these additional beds as there is a State law which provides that nursing homes may add up to ten (10) beds or 10 percent of their census, whichever is less, every two (2) years. The CON is still available. Chairman Chagnon asked two more times if any members of the public wished to speak to the matter. There was no response. Representative McCann motioned to close the public hearing on the addition to Riverside Rest Home. Seconded by Representative G. Brown and approved unanimously on a voice vote.

Representative Wall motioned to appropriate and authorize the County Commissioners to borrow up to \$275,000 to provide for the Riverside Rest Home addition. The motion was seconded by Representative J. Brown and approved unanimously on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hanlon, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Musler, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (32 of 32).

NAYS: None.

#### 4. Approval of Minutes of Public Hearing of January 18, 1995 and Public Hearing on PDA of January 23, 1995

Representative McCann motioned to approved the minutes of the Public Hearing of January 18, 1995 and the Public Hearing on the PDA of January 23, 1995. The motion was seconded by Representative Merritt and was accepted unanimously on a voice vote.

Representative A. Torr suggested that a footnote be added to the motions to appropriate funds for these two projects stating that approval is contingent upon licensure for the additional beds and a commitment from the State Court System for a ten year lease for the Court space. Executive Assistant Bower stated that licensure has been requested and approved for the additional beds and we have been guaranteed by the State that the Court will approve a ten year lease; however, the County will be waiting to begin any Court renovations until this is approved by the Governor and Council.

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Commissioner Maglaras stated that the County will only borrow the amount needed to perform the renovations and the addition.

Representative Berube stated that he served on the Subcommittee which reviewed these projects and the Subcommittee was in total agreement with the recommendations of the Commissioners.

Commissioner Dumont noted that should the County receive any Medicaid funds this year from the State, of which approximately \$700,000 is anticipated, the Commissioners will seek approval to use \$275,000 of these monies to finance the Riverside Rest Home addition and return the balance to the cities and towns. This will reduce the amount of interest the County would have to pay for the bond over a ten year period. There was some discussion regarding whether the entire amount should be returned to the cities and towns to reduce property taxes, as was done last year. Commissioner Maglaras noted that if the Medicaid money is received, the Delegation will be called back to approve the receipt and expenditure of the additional funds. This amount has not been reflected in the budget.

### 5. Review and Approve Contract with the Union

Chairman Chagnon asked Commissioner Maglaras to update the Delegation on this matter. Commissioner Maglaras stated that as of yesterday, the Union had ratified the agreement between the County and the Union. The Delegation was provided with copies of the changes in the current Agreement (attached). Basically, the agreement will cost 2.75% or approximately \$173,000. Employees will receive a 3.32% wage increase; he noted that this is inclusive of all County employees, Union and non-Union. The Union also agreed to an increase in the co-payment for health insurance. The revenues received from the co-payment will offset the increase to 2.75%, total cost. Commissioner Maglaras asked the County Negotiator Gary Wulf to review and explain the contractual changes. Mr. Wulf went over each item for the Delegation, which were mainly wording changes made for clarification to the existing contract. He also apologized for the lateness in presenting this proposal to the Delegation; negotiations have been on-going since last October; however, agreement was only reached on Wednesday with the Union ratifying them on Thursday. This is a three year contract from April 1, 1995 to March 31, 1998, with yearly re-openers on the steps, [wage] schedules, and health insurance only.



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There was some discussion regarding the contract. There are two health care plans available to County employees: Blue Cross/Blue Shield Comp 200 Managed Care Plan and HMO Healthsource. The co-pay amounts are 10% of the County's premium for full-time employees; 20% for employees working 30 to 39 hours per week; and 40% for part-time employees working 20 to 29 hours per week. It was noted that the County is self-insured through Blue Cross and Blue Shield. The HMO is not a self-insurance program.

Representative Reynolds asked why this information was being presented to the Delegation for approval at this late date. He noted that the Delegation is being asked to approve a contract which it has not had time to review. Representative McCann responded that this is the usual practice for approval of wages. A tentative amount is listed in the Budget under Contingency and it is noted that this amount will be used for wage increases upon negotiation with the Union and at that time the Delegation is asked to approve the amount to be transferred to the specific lines in the Budget. It was noted that the Delegation has no authority over specific negotiating items; they either approve the entire contract or veto it. If it is rejected, the contract goes back to the negotiating team and the Union will have the opportunity to re-visit items or bring up new demands. Representative A. Torr noted that this information is being presented to the Delegation even though it was not necessary for the Commissioners to do so in the past. Due to a Supreme Court decision, the Commissioners have to present all contract language, cost and no-cost, to the Delegation.

Representative Keans noted that it has been a long-standing practice that the Commissioners do not pay wage increases retroactively, i.e. before the Union has agreed to the contract. There was further discussion on this matter. Representative McCann stated that the Commissioners and the Union negotiated this contract in good faith, and if the Commissioners are satisfied with the contract, then the Delegation does not need to micro-manage the County. The final cost of the package is fair; and the County will be receiving income for the health insurance.

Representative Knowles suggested that in order to avoid this issue in the future, perhaps the contract information could be presented to the Delegation thirty (30) days prior to the meeting. There was much discussion on this matter. Negotiator Gary Wulf

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noted that it is something they could try to present to the Union, but he does not foresee them agreeing to it. The contract negotiations took from October to March to work out. Representative Merritt noted that the Delegation should work with the Commissioners in this matter and trust their judgment. Representative Reynolds asked how the Commissioners determined that amount put in the Contingency line for salaries. Commissioner Maglaras noted that this was an estimated amount based on research done prior to the beginning of negotiations. Chairman Chagnon noted that the Executive Committee voted 12 to 0 to ratify the contract. There was further discussion on this matter.

Representative J. Brown stated that she believes that everyone has bargained in good faith for all involved and that it is a fair and equitable contract. She motioned to accept the contract with the Union as presented; seconded by Representative Berube. Representative Wall urged the Delegation to accept this motion. Representative Merritt motioned to move the question; seconded by Representative McCann and accepted unanimously. The motion was approved on a roll call vote, as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, Douglass, Dunlap, Grassie, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Musler, Pelletier, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (29 of 32).

NAYS: Hanlon and Reynolds (2).

ABSTAIN: DeChane (Rule 16) (1).

Chairman Chagnon called a brief recess.

### 6. Review and Approve Executive Committee's Recommendations for 1995 Budget

Chairman Chagnon noted that the Executive Committee unanimously approved the recommendations of the Subcommittees, reducing the Commissioners' Proposed Budget by \$501 under the Contracted Social Service Agencies section.

Representative R. Torr motioned to accept the Executive Committee's Recommendations for the 1995 County Budget. Seconded by Representative McCann. It was noted by

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Representative Keans that per the agreement with the Union, some line items have changed, i.e., Contingency and two revenue lines, Employee Contribution for Health Insurance for Courthouse and Riverside Rest Home.

Representative Williams asked several questions regarding the funding for Contracted Social Service Agencies. The Coalition of Visiting Nurse Associations has taken over the homemaker services previously provided by the Homemakers of Strafford County. It was noted that the Homemakers received \$135,000 the last year in which they received funding from the County. Last year, the Coalition was funded for \$70,000 as start-up funding to see how things would go. Operations have done far better than expected and the Coalition overspent this amount in the months of November and December; they did not receive more than the \$70,000 allocation, so these services were provided at the expense of the Coalition. The Coalition requested \$120,000 for 1995; the Executive Committee is recommending \$110,000, which is consistent with the Commissioners' recommendation. Commissioner Maglaras noted that the cost of providing these homemaker services is more than made up for in the amount of money saved by the County in helping these residents stay at home as long as possible. This reduces the number of people needing nursing home care. Representative McCann explained the process that the Contracted Social Service Agencies Subcommittee used to review applications and make recommendations. The following is a list of the Subcommittee's recommendations, which the Executive Committee has reviewed and approved:

Strafford County Community Action	40,000.00
PreNatal & Family Planning Clinic	35,000.00
Southeastern New Hampshire Services	12,000.00
Strafford County Nutrition Program	1.00
Great Bay Training Center	5,400.00
Strafford County Child Care Association	27,500.00
Seacoast Task Force on Family Violence	20,000.00
Strafford Hospice, Inc.	15,000.00
Strafford Guidance Center, Inc.	9,000.00
Victims, Inc.	5,000.00
Coalition of Strafford County Agencies	110,000.00
Dover Adult Learning Center	25,000.00
COAST	<u>0.00</u>

Totals:	\$303,901.00
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Representative Williams noted that all other departments have been almost level-funded; the only increase was in the Contracted Social Service Agencies; the one-time cost for a truck for Community Action of \$14,000 should not have been included in the amount to be allocated. His suggestion was to level fund all these agencies; he also noted that some of these agencies are also receiving monies from the cities and towns. Representative Wheeler noted that these agencies may not, by contract with the County, request duplicate funding from the cities and towns, with the exception of Community Action, and Community Development Block Grant money.

Representative Williams motioned to amend the original motion by reducing line item 9350.04 from \$35,000 to \$32,000. Seconded by Representative Hanlon. Representative McCann spoke to the motion, stating the Subcommittee thoroughly reviewed each of the agencies' application, met with several of them; and determined the need. If these agencies do not receive funding from the County, they will go to the cities and towns and request it. If these agencies do not receive funding, valuable and viable services will be not be available to Strafford County residents. It was also explained that the services provided by each of the agencies funded by the County are fully documented, as far as type of services provided, residence, number of hours, cost per unit, total cost, and cost to the County. In most instances, the County only provides a portion of the total cost of services provided, and a specific number of individuals are served by the County's allocation. The agencies make up the difference through Medicaid, the individual served, other sources, or they accept the amount provided by the County and absorb the difference.

Representative Berube motioned to move the question to reduce funds to Strafford County PreNatal and Family by \$3,000. Seconded by Representative Vincent. Passed unanimously on a voice vote. The motion failed on a voice vote.

Representative J. Brown motioned to increase the amount recommended for the Strafford County Child Care Association by \$501. Seconded by Representative Merritt. It was noted that due to a change in State law, many people will be unable to continue receiving assistance from the State. The motion passed on a voice vote. It was noted that the bottom line of the budget was now at the

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same amount recommended by the Commissioners, or \$304,402 for the Contracted Social Service Agencies.

Representative Hanlon asked about the Sheriff's Department budget and staff. Representative Knowles noted that the increase in the bottom line was for an additional deputy to be used as an armed bailiff for the Court system; the cost of this position is partially reimbursed by the State.

Representative Keans motioned to increase the amount of revenues in line item 5036, Employee Contributions-Health Insurance Riverside Rest Home to \$157,760 (an increase of \$20,480); seconded by Representative McCann and accepted on a voice vote. Representative Keans motioned to increase the amount of revenues in line item 9081, Employee Contributions-Health Insurance Court- house to \$40,320 (an increase of \$5,120), seconded by Representative McCann and accepted unanimously on a voice vote. Representative Keans motioned to increase the Contingency line by \$25,600, from \$177,000 to \$202,600, (this is the amount by which revenues were increased for additional insurance contributions by employees); seconded by Representative McCann and accepted on a voice vote.

Representative Keans motioned to except the total expenditures for the 1995 Strafford County budget in the amount of \$21,810,241; seconded by Representative McCann. The question was moved by Representative Hilliard and seconded by Representative R. Torr; accepted unanimously. The motion to except expenditures was passed on a roll call vote as follows (Representative Musler was excused at this time):

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (30 of 31).

NAYS: Hanlon (1).

Representative Keans motioned to accept the amount of anticipated revenues totaling \$12,084,563. Seconded by Representative McCann and passed on a roll call vote as follows:

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YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (30 of 31).

NAYS: Hanlon (1).

Representative Keans motioned to accept the amount of the prior year's surplus to be used to reduce taxes of \$377,500. The motion was seconded by Representative Merritt and accepted on a roll call vote as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (30 of 31).

NAYS: Hanlon (1).

Representative Keans motioned to accept the amount to be raised by taxation of \$9,348,178; seconded by Representative McCann and accepted on a roll call as follows:

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hemon, Hilliard, Keans, Knowles, Lundborn, McCann, McKinley, Merrill, Merritt, Pelletier, Reynolds, Snyder, Spear, Sullivan, Tessimond, A. Torr, R. Torr, Vincent, Wall, Wheeler, Williams (30 of 31).

NAYS: Hanlon (1).

Chairman Chagnon thanked everyone for all their work in reviewing this budget, especially in serving on the Subcommittees. The Subcommittee Chairs were specifically recognized.

7. The last item on the agenda was the Strafford County Pease Development Authority Representative. Chairman Chagnon stated that this appointment was up for renomination this June, for a three year term. The position is nominated by a Joint Committee of the



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Delegation and the four State Senators from Strafford County. The Policy and Procedure Committee has met to discuss this matter and the selection process; they will meet again on March 24th to discuss the matter further. Copies of the Pease Development Authority (PDA) meeting minutes have been requested and will soon be on file in the Commissioners' Office.

Representative Merritt stated that there is currently no procedure for evaluation or regarding qualifications of the representative. Representative A. Torr stated that as she read the law, the Delegation has no authority to evaluate the appointee; however, she will ask the Attorney General's office for clarification. As the law currently reads, it states that the Delegation and the Senators shall appoint a representative from Strafford County for a three year term. To date, no problems have been brought up regarding the current appointee. Representative Keans noted that there were seven or eight persons interviewed for the position two years ago; she does not feel the Delegation should re-appoint the current representative without an evaluation. Representative McCann agreed; however, there is nothing in the law regarding an evaluation process; just the authority to nominate an appointee for approval by the Governor. He suggested that the process originally used be repeated, whereby an advertisement would be taken for the position to ascertain interested parties. Representative Keans noted that she believed opening up the process again would make it appear as though the current representative was not performing his job properly. Chairman Chagnon stated that he has not heard anything except praise regarding Mr. Meyer's work and believes he is doing an excellent job. However, it appears the Delegation has many concerns regarding the appointment process that will have to be dealt with.

Representative Wall read from the statute regarding this matter. The statute states that a representative from Strafford County will be nominated by the Joint Delegation and Senator Committee and presented to the Governor for approval. The first term was for two years; the next term is for three. It appears that the process begins again every three years. She noted that the statute says nothing about an evaluation process. Representative Wheeler noted that because the law is silent on an issue, does not make it prohibited. Representative McCann suggested that Mr. Meyer be asked if he wishes to continue to serve, as well as inquiring for other interested parties. Representative Knowles asked

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if one of the four Senators would be asked to meet with the Subcommittee. Chairman Chagnon will contact the Senators.

Representative Berube stated that he feels that the Delegation is here to vote on certain matters and he felt the matter did not need to be pursued any further.

There was some discussion on the section of the law regarding disqualifying the person in the position. The Chairman asked if there could be a consensus of the Delegation on how the majority felt about the matter. Representative Wall motioned to run an advertisement in the local paper for ten days requesting that any persons interested in the position send in their resumes and the Delegation would go through the nominating process. Seconded by Representative McCann. There was some discussion on the motion. Representative McCann urged the Delegation to adopt Representative Wall's motion. Representative Berube spoken against the motion, although the intention is good. Representative R. Torr asked for a show of hands in favor of Mr. Meyer. No response. Representative A. Torr suggested getting a consensus for re-nominating Mr. Meyer. Representative Wall withdrew her motion; Representative McCann withdrew the second.

Chairman Chagnon asked the Delegation for some direction in this matter. There was much discussion regarding the process. Representative Wheeler motioned that the Subcommittee meet again and report back to the Delegation with its recommendations as to the process. Seconded by Representative Pelletier. Representative A. Torr recommended that the vote be defeated. The motion was defeated 17 to 10. Chairman Chagnon noted that the Subcommittee will still meet as a standing Committee. Representative Wall recommended that a member of the previous Policy and Procedure Subcommittee meet with the current Subcommittee to assist them in this process.

With no further discussion, Representative Callaghan motioned to adjourn the meeting at 12:30 p.m. The motion was seconded by Representative R. Torr and passed unanimously on a voice vote.

Respectfully submitted,

Raymond Lundborn, Clerk  
Strafford County Delegation

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### JOINT STRAFFORD COUNTY DELEGATION AND SENATORS COMMITTEE MEETING MINUTES OF MARCH 31, 1995

The Public Meeting of the Joint Strafford County Delegation and Senators to appoint the Strafford County Pease Development Authority (PDA) Representative and any other business which may legally come up at that time was called to order by Chairman Chagnon at 9:10 a.m. in the Tirrell Room of the Cooperative Extension Offices, basement of the Strafford County Justice and Administration Building.

Representative McKinley led the Delegation in the pledge of allegiance, followed by a moment of meditation. The Clerk then read the notice of the Pubic Meeting and called the roll, which showed the following members present:

**PRESENT:** Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hambrick, Hanlon, Hemon, Keans, Knowles, Lundborn, McKinley, Merritt, Pelletier, Reynolds, Spear, Sullivan, A. Torr, R. Torr, Vincent, Wall, Wasson, Wheeler, Williams, Lovejoy and Shaheen (32 of 42).

**EXCUSED:** Hilliard, McCann, Nehring, Snyder, Tessimond, F. Torr, and Johnson (7).

**ABSENT:** Merrill, Musler, and Fraser (3).

Also present were Executive Assistant Raymond Bower and Executive Secretary Jean Miccolo.

Chairman Chagnon noted that Policy and Procedure Subcommittee has met three times in regards to this issue. The Full Delegation took this matter up at the meeting of March 11, 1995 and no action was taken and it was difficult to ascertain what direction the Delegation wished to take in this matter.

Representative G. Brown motioned to re-appoint George Meyer to the position of Strafford County Pease Development Authority Representative. The motion was seconded by Representative Berube.



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Representative Williams noted that after reviewing the minutes of the PDA meetings and in light of the current events taking place at Pease, he felt that he required further information before voting on this appointment. He noted specifically some matters relating to the sale of land at Pease to businesses wishing to locate there.

Representative Wheeler suggested that the motion be reworded to specifically include the term of the appointment.

Representative Merritt noted that the Policy and Procedure Subcommittee will be working at developing nomination procedures to be used for the future to be presented to the Delegation. Chairman Chagnon added that these are public meetings and encouraged anyone interested in attending to let him know and he will ensure that they receive notices of the meetings.

Representative Berube noted that people were putting too much emphasis on the position; he does not believe it is the Delegation's place to micro-manage the PDA. This person is a representative for the citizens of Strafford County; but he is not the only person who has input on the PDA. The PDA consists of many professional people working together and he believes they are doing a good job. Representative Wasson agreed and stated that many of the projects that the PDA has in mind are good. He noted that the land transfers from the Air Force is very slow; however, this is how the Air Force works.

Representative Pelletier stated that he is concerned with the process of the appointment. There is nothing which states that this is a life-time appointment and there are no guidelines as far as how to re-appoint. Chairman Chagnon stated that the Policy and Procedure Subcommittee will be working on this matter.

Representative Berube made a point of order, stating that the Delegation was here to vote on the appointment for the PDA representative, not to set policy.

Representative Wheeler again suggested that the motion be reworded to be more specific about the term of the appointment. Representative Brown agreed to this request, as follows:

Representative G. Brown amended his original motion to re-appoint George Meyer to the position of Strafford County Pease Development Authority Representative *for the July 1, 1995 to June*

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30, 1998 term. The motion was seconded by Representative Berube.

Chairman Chagnon explained that the Delegation has the power of removal for this position.

Senator Shaheen reminded the Delegation that this was an appointment by the Joint Delegation and Senator Committee; she requested that if the Delegation was to have further meetings regarding this issue, that the Senators be notified. She also recommended that the Senators be included in the Policy and Procedure Subcommittee meetings. Chairman Chagnon suggested that the Senators select from amongst themselves a representative to serve on this Committee.

Representative Wall stated that she served on the original committee to have a Strafford County representative on the PDA, to ensure that this land would be used to its highest and best use. She noted that she was not happy with some of the transactions taking place at Pease recently and cited the location of the brewery. Mr. Meyer is supposed to be acting in the best interest of Strafford County. At this time, she does not feel comfortable in re-appointing him to this position.

Representative Berube stated that he has no problem with the location of the brewery; that the PDA is there to promote businesses and create jobs in this area, as well as to protect the environment; we are not here to micro-manage the PDA. Representative Berube moved the question. Seconded by Representative McKinley. A voice vote was inconclusive; a show of hands revealed approval to move the question.

The motion to re-appoint Mr. Meyer to a three year term, July 1, 1995 to June 30, 1998 passed on a roll call vote as follows (Representative Hanlon was excused):

YEAS: Berube, G. Brown, J. Brown, Callaghan, Chagnon, DeChane, Douglass, Dunlap, Grassie, Hemon, Keans, Knowles, Lundborn, McKinley, Merritt, Reynolds, Spear, Sullivan, A. Torr, R. Torr, Vincent, Wasson, Lovejoy and Shaheen (26 of 31).

NAYS: Hambrick, Pelletier, Wall, Wheeler, Williams (5)

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EXCUSED: Hanlon.

Representative Spear motioned that the Policy and Procedures Subcommittee make a recommendation to the Full Delegation at their next meeting as to the procedures to be followed for the re-nomination of the Strafford County Pease Development Authority Representative. Seconded by Representative J. Brown.

Representative A. Torr noted that a by law, a Senator cannot sit on a Delegation Subcommittee as they are not part of the Delegation, unless the Subcommittee is specifically set up to deal with the PDA representative. Representative McKinley suggested that Mr. Meyer be invited to speak to the Delegation on a regular basis regarding progress at the PDA.

Representative R. Torr called for a point of order regarding issues to be discussed at this meeting. Representative Berube stated that the notice of the meeting read that the agenda included appointing the PDA representative, only. It was clarified by the Clerk that the notice of the meeting stated this, and *any other business which may legally come before the Delegation at that time.*

Representative Wall noted that the Policy and Procedure Subcommittee is also working on an evaluation of the PDA representative.

Representative Wheeler motioned to amend the motion to read that a Special Committee be made up of the Policy and Procedures Subcommittee of the Strafford County Delegation and a representative from the four Senators representing Strafford County to develop the procedure for nominating the Strafford County Representative to the PDA. This amendment was agreed to by Representative Spear and seconded by Representative J. Brown.

Representative Wasson suggested that the PDA representative report on a quarterly basis to the Delegation. Representative Wall agreed, but stated that he attend a scheduled meeting of the Delegation to make a presentation. Representative J. Brown suggested that Mr. Meyer attend and make a report by himself.

With no further discussion, the motion passed on a voice vote.



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House Bill 52 regarding, amongst other issues, the housing of juveniles at County Houses of Correction. Executive Assistant Bower explained that it would be difficult to segregate these offenders from the general population, although it is not required per the law, for safety and security reasons it is in the best interest of all concerned. Chairman Chagnon stated that although this is an important issue, it is not relevant to the business to be brought before the Delegation at this time.

Senator Lovejoy asked to speak briefly on the issue of air testing in Strafford County. This has never been done before in Strafford County and he does not see the need to do it at this point in time. He has proposed a bill which would exempt Strafford County from this requirement. Representative Grassie stated that she serves on the Science and Technology Committee and due to tests which were performed in towns adjacent to Strafford County (Exeter and Portsmouth), it was felt Strafford County should be tested.

Representative DeChane noted that these issues would be better dealt with in Concord, and with no further discussion, motioned to adjourn the meeting at 9:55 a.m. The motion was seconded by Representative Merritt and passed unanimously on a voice vote.

Respectfully submitted,

Raymond Lundborn, Clerk  
Strafford County Delegation

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# 1995 STRAFFORD COUNTY ANNUAL REPORT

## STRAFFORD COUNTY DELEGATION MINUTES OF INFORMATIONAL MEETING OF OCTOBER 31, 1995

An Informational Meeting of the Strafford County Delegation was called by the Strafford County Commissioners on Tuesday, October 31, 1995 at 9:00 a.m. in the Commissioners Conference Room, Justice and Administration Building, County Farm Road, Dover, New Hampshire to discuss the possible ramifications of House Bill 32 on Strafford County. The following Delegation members were present:

**PRESENT:** Berube, J. Brown, Callaghan, Chagnon, Dunlap, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Pelletier, Reynolds, Snyder, Spear, Sullivan, Vincent, Wall, Wasson, and Williams (20 of 38)

**EXCUSED:** G. Brown, Merrill, and Merritt (3).

**ABSENT:** DeChane, Douglass, Hanlon, Hilliard, Loder, McCann, McKinley, Musler, Steadman, Tessimond, A. Torr, F. Torr, R. Torr, Wheeler (14), plus two (2) vacant positions (Hambrick, Nehring) (16).

**NOTE:** The four (4) Senators were also notified of this meeting; none were in attendance.

Also present were Commissioners George Maglaras, Paul Dumont, and Earle Goodwin, Executive Assistant Raymond Bower, Treasurer Charles Crocco, Executive Secretary Jean Miccolo, and members of the press.

Chairman Chagnon asked Commissioner Maglaras to take the floor, as the Commissioners had requested this informational meeting. Commissioner Maglaras explained that the meeting was called in order to notify the Delegation of the possible financial ramifications of House Bill 32, if passed with two of several amendments which were added to the bill recently. House Bill 32 pertains to the reorganization of the State Health and Human Service Department and overall is a good bill; however, several amendments were made to the bill recently, two of which would have a severe effect on Strafford County. Commissioner Maglaras then requested that Executive Assistant Bower elaborate on this matter.

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Executive Assistant Bower reported that at the time the 1995 budget was authored, it was estimated that with Medicaid reimbursement and other sources of income, Riverside Rest Home would "break even," meaning expenses and revenues would offset the other. At this time, it appears that revenues will surpass expenses for this year. This was due to careful planning on the County's part to expand Riverside's revenue by adding leeway beds, providing Medicare services (skilled care), building an addition for an A-typical unit (to serve behaviorally difficult residents), and adding six (6) more beds to the rest home. By utilizing the expanded revenues from Riverside, the County expected to fund the cost of the one hundred (100) long-term care beds (through the CON) to be added to Strafford County without impacting the tax rate. House Bill 32, as amended, will not allow this to happen.

Mr. Bower explained that House Bill 32 freezes the Medicaid reimbursement rates and removes the amount of bonus money received by each nursing home. Home and Community Based Care Services (HCBC) are to be expanded, thereby allowing people to stay in their homes for a longer period before entering a nursing home, or possibly alleviating the need for nursing home care altogether. A study of the effects of this expansion of HCBC will be done to ascertain if this is a feasible alternative to nursing home placement. These services are provided by the Homemakers and the VNAs in Strafford County. There are currently 1,200 people utilizing the HCBC services in the State of New Hampshire; these additional funds would increase this number by 400 to 600. Strafford County offered to work with the State in setting up the HCBC programs. This expansion would also lessen the number of people of Riverside's waiting list. At the time HB32 was first submitted, the Bill also canceled the 100-Bed CON and all leeway beds approved after March 15, 1995. Strafford County had received approval for two (2) leeway beds in February of 1995 for the addition currently under construction.

Two of the amendments which were made to the Bill would adversely affect Strafford County's tax rate. One was to allow the 100-bed CON to proceed. These beds had recently been awarded to Wentworth-Douglass Hospital/Hillhaven (70 beds) and Clipper Home Affiliates (30 beds), which would cost the County an additional \$879,669 per year beginning July 1, 1997. The State came up with a figure of \$960,000, causing a 9.2% increase in 1997 taxes, based on the 1995 amount to be raised by taxation. The



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second amendment which would affect the County was the change in date of approval of leeway beds to January 1, 1995 from March 15, 1995, causing the County to lose its two (2) leeway beds which are already in the process of being built. The Delegation was provided with the attached Fact Sheet Regarding House Bill 32.

At this time, Commissioner Maglaras asked if there were any questions. The current waiting list at Riverside is 65. The amendments do not affect the HCBC funds.

Representative Berube noted that if the State has identified the need for 100 long-term care beds in Strafford County, then the need must exist and has existed for a long time. Executive Assistant Bower noted that the Commissioners wanted to inform the Delegation of the impact of these amendments on Strafford County. The purpose was not to debate the need for the beds, but to inform the Delegation of the cost of the additional beds.

Representative Hemon asked about the plan for the 100-bed teaching facility which was to be built in Durham by the McKerley Foundation. These 100-beds were awarded to Wentworth-Douglass/Hillhaven (70) and Clipper Home (30). The McKerley Foundation had agreed to take an unlimited number of Medicaid residents, it was not-for-profit, and was to be a teaching facility. It was noted that in actuality, even with the additional 100 beds to be available in the County, it would not alleviate the waiting list at Riverside as the two facilities who received the CON are for-profit and will not accept a high percentage of Medicaid patients. Executive Assistant Bower explained that the original bill disallowed the 100 beds and put a nine-month freeze on nursing home rates in order to allow time to review and analyze the best way to assist people who are in need of nursing home services. Within the next ten to fifteen years, the number of senior citizens in Strafford County is going to double from the current number. There is not enough money in the current system to meet the needs of these people and the strategy was to investigate alternatives to nursing home placements.

Commissioner Dumont noted that Wentworth-Douglass Hospital currently has entire wings that are empty. The census at the hospital has reduced from 300 to 85. He could not see the intelligence of building a new nursing home when these empty wings which are right in the hospital, could be transformed into

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nursing beds, easing the transition for many from hospital to nursing home. There needs to be a continuum of care.

Representative Williams thanked the Commissioners for having this meeting and providing the Delegation with this information. He commented on the statement that Strafford County will have to pay an additional \$960,000 in Medicaid costs for the additional 100 beds and yet there will be no or little effect on the waiting list at Riverside.

Representative Brown noted that she had been in favor of the teaching nursing facility as it would have been a win/win situation. In answer to a question regarding rates, Executive Assistant Bower noted that the current rate per day at Dover Rehabilitation and Living Center (a Hillhaven company) is \$116.02, at Clipper it is \$106-\$115, and at Riverside \$111.89. The estimated cost for Wentworth-Douglass/Hillhaven is \$136.00 per day.

Representative Wasson asked if Wentworth-Douglass/Hillhaven would have to honor its pledge to take a certain number of Medicaid patients. The response was no. Representative Wasson noted that it does not make sense to have a certain number of beds available for Medicaid patients and not accept them. Commissioner Goodwin stated the reason for the original HB32 freeze on nursing home beds was to identify the need for nursing home beds in the State and to review the need for the 100 beds in Strafford County and possibly redistribute them.

Commissioner Maglaras noted that Health and Human Service Commissioner Terry Morton has the authority to approve thirty-five (35) leeway beds in the State. If the bill passes with the amendments, Strafford County would request that the two (2) leeway beds approved in February be restored.

Executive Assistant Bower noted that the New Hampshire Association of Counties is going on record as being in support of HB32, but in opposition of the amendment to include the 100 bed CON as there is no system in place to pay for them. A letter will be generated by the NHAC to that effect.

Commissioner Maglaras noted that when the CON was first approved in 1988, the Commissioners were in agreement, there was definitely a need. Since that time, however, changes in the law and the fact the an additional \$6,000,000 was to be made available

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for home and community based care (HCBC) programs, thereby deferring the need for as many placements in nursing homes, the Commissioners revisited the concept and the need for the 100 beds. They also took into consideration the additional amount of money these beds would cost the County at this time, and the impact of the freeze on Medicaid reimbursement rates, and the reduction in bonus monies. When the possible increase of \$879,000 in taxes for the year 1997, the Commissioners could not support the CON, especially when there would be little or no impact on the waiting list at Riverside, who are primarily Medicaid-eligible people. Commissioner Maglaras noted that even though the McKerley Foundation's proposal for the CON would have allowed a guarantee of Medicaid placements, thereby directly reducing the waiting list at Riverside, and training staff through an educational program as a teaching facility, the Commissioners would still not be in favor of the CON being awarded due to the change in the law and the additional amount of money it would cost the County.

Chairman Chagnon noted that the Executive Committee will be meeting on Saturday, November 18, 1995 at 8:00 a.m. to review the Third Quarter Budget and the Full Delegation will meet at 9:30 a.m.

Representative Reynolds asked for clarification on which sections of the bill these amendments would affect. Executive Assistant Bower noted pages 49, 57, 90, and 142 as the sections which affect the County.

With no further discussion, the meeting adjourned at 9:30 a.m.

Respectfully submitted,

Jean L. Miccolo  
Executive Secretary



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## STRAFFORD COUNTY DELEGATION MINUTES OF PUBLIC HEARING AND MEETING OF NOVEMBER 18, 1995

The public hearing and meeting by the Strafford County Delegation to was called to order at 9:30 a.m. by Chairman Ronald Chagnon in the Strafford County Superior Courtroom II, Second Floor, Justice and Administration Building, County Farm Road, Dover, New Hampshire. The hearing and meeting were to conduct the following business: Approve appropriation of \$63,000 to purchase County computer system; approve appropriation of \$275,000 to offset cost of RRH addition; approve appropriation of \$253,000 to fund deficit in Human Services Department; said expenditures to be funded by using unanticipated revenue and therefore not increasing the County's amount to be raised by taxes; approve withdrawal of authority to bond Riverside Rest Home \$275,000 and Courtroom III Renovation Project \$230,000 (approved in the 1995 Budget).

Representative Callaghan led the Delegation in the pledge of allegiance to the flag, followed by a moment of meditation. Chairman Chagnon then welcomed new Delegation member Naida Kaen and wished her luck. Representative Kaen was recently elected to replace Representative Patricia Hambrick, who resigned to move to Michigan. The Clerk then read the notice of the Delegation hearing and meeting and called the roll, which showed the following members present:

PRESENT: Berube, J. Brown, Callaghan, Chagnon, DeChane, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 of 38)

EXCUSED: Loder, Merritt, Reynolds, A. Torr, F. Torr, and Wheeler (6)

ABSENT: G. Brown, Douglass, Dunlap, Hanlon, Hilliard, McCann, McKinley, Snyder, Steadman, Tessimond, plus one (1) vacant position (Rep. Nehring) (11).

Also present were Commissioners George Maglaras, Paul Dumont, and Earle Goodwin, Executive Assistant Raymond Bower,

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Treasurer Charles Crocco, Executive Secretary Jean Miccolo, and members of the public and the press.

Chairman Chagnon opened the Public Hearing for comments and questions on the issues to be discussed. Hearing no response, Chairman Chagnon asked two more times for questions or comments from the public; there was no response. Chairman Chagnon then declared the public hearing closed and opened the meeting of the Delegation.

1. The first item of business was to approve the minutes of the Full Delegation Meeting of March 11, 1995. Representative Berube motioned to approved these minutes; seconded by Representative Wall and accepted unanimously on a voice vote.

2. Member Hemon motioned to accept the Proportionate Share Pool Monies from the Federal Government as passed through the State of New Hampshire, into County Revenues for 1995. The motion was seconded by Representative Berube and passed unanimously on a roll call vote, as follows:

YEAS: Berube, J. Brown, Callaghan, Chagnon, DeChane, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 to 0).

NAYS: None.

Representative Knowles motioned to suspend the reading of the following motions, which were distributed in writing to the Delegation and make them a part of the minutes of the meeting. Seconded by Representative Berube and accepted unanimously.

3. Representative Keans motioned to increase the Miscellaneous Income Account No. 9083 by \$63,000, increasing this line from \$50,000 to \$113,000, thereby increasing total anticipated revenue from \$12,084,563 to \$12,147,563; and increasing Courthouse Capital Expenses Account No. 9902.01 by \$63,000, from \$271,727 to \$334,727, thereby increasing expenditures from \$21,810,241 to \$21,873,241, with the amount to be raised by taxation remaining at \$9,348,178 for the purchase of Computer System for County for hardware, software, and communication link between the Courthouse and Riverside Rest Home; the motion was seconded by Representative J. Brown. Representative Williams asked for clarification that the bottom line,

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Amount to be Raised by Taxation, would remain the same. The response was that there is no change in the amount to be raised by taxation. The motion was passed unanimously on roll call vote, as follows:

YEAS: Berube, J. Brown, Callaghan, Chagnon, DeChane, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 to 0).

NAYS: None.

4. Representative Merrill motioned to increase the Miscellaneous Income Account No. 9083 by \$253,000, from \$113,000 to \$366,000, and thereby increasing total anticipated revenue from \$12,147,563 to \$12,400,563 and increasing Human Service Department's Intermediate Nursing Care Line Item 4190.56 by \$206,300 from \$4,084,460 to \$4,290,760 and the Aide to Permanently and Totally Disabled Line Item 4190.55 by \$46,700 from \$500,000 to \$546,700, and increasing the total Human Services Department by \$253,000 from \$5,879,144 to \$6,132,144, thereby increasing total expenditures from \$21,873,241 to \$22,126,241, with the amount to be raised by taxation remaining at \$9,348,178 to fund the deficit in Human Services Department. Seconded by Representative Knowles.

Representative Williams asked if the County should wait on taking any action on this issue until the impact of the costs of House Bill 32 are ascertained. The response was that the impact of this law will not be felt until 1997. These are current anticipated deficits and the Commissioners are trying to hold the taxes at the same level as 1995 for 1996; if these deficits remain, they will be passed onto the 1996 budget if they are not approved at this time. The County had a zero tax increased for 1995 and is working towards this same goal for 1996, in order to be prepared for an anticipated increase in 1997 due to House Bill 32.

Representative Berube asked about the amount of the "back bills" from the State and why this occurred. These bills are the County's portion of Intermediate Nursing Care from the State. The County's share is 31%. It was explained that the State contracts for services from a company named EDS. Due to some system failures, EDS is now billing for some services which occurred in 1993 and 1994. There have been several meetings and promises that this matter will be taken care of. However, after the State



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passed the supplemental budget in April, 1995, the County received a bill from the State which included services back to 1993. The County was unaware of the problems the State was having with EDS and therefore, was unable to budget appropriately. The County estimates each year's budget for these items partially by using the amount of services provided in the prior year, which is given on the State bill; since the County was unaware of the services which it was "back billed" for, we were unable to provide an accurate estimate for the 1995 budget.

Representative Berube asked if the reorganization of the State Department Health and Human Services will affect this matter and if the Commissioners had discussed this matter with Commissioner Terry Morton. The matter has been discussed with Commissioner Morton; the State is also being back billed for its portion of these services.

Representatives Knowles asked about the 31% which the County pays to the State. Executive Assistant explained how this percentage is worked out. Representative Wasson asked Executive Assistant Bower if the State's bills were analyzed thoroughly for accuracy and legitimacy. The response was yes, a great deal of time and effort is given to review of these bills by the Human Service Department.

Representative Merrill also noted that the County had picked up on some double billings totaling approximately \$100,000 which appeared on the bill from the State. The funds being requested are to pay for the anticipated deficit which has occurred in the Human Service Department due to the back billing by the State; the County is not paying for the double billings.

Representative Pelletier asked why these back billings have suddenly appeared on the bills from years ago. Executive Assistant Bower explained that apparently when EDS changed from an old system to the new system, some information was lost. Commissioner Goodwin noted that Strafford County was the only County to pick up on these errors and back bills and that Executive Assistant Bower and Human Service Director Cheryl Moulton and staff should be commended. With no further discussion, the original question was called, and it was approved unanimously on a roll call vote as follows:

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YEAS: Berube, J. Brown, Callaghan, Chagnon, DeChane, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 to 0).

NAYS: None.

5. Representative Wall motioned to increase Riverside Rest Home Miscellaneous Income Account No. 5026 by \$275,000, from \$1,000 to \$276,000, increasing total anticipated revenue from \$12,400,563 to \$12,675,563 to offset the cost of the RRH Addition already approved under Riverside Rest Home Capital Expenses 9902.02 in the amount of \$275,000 (Building Additions to Units I and II); and to withdraw the authority to bond the Riverside Rest Home Addition under Bond Proceeds-RRH in the amount of \$275,000, to \$0 and reducing Anticipated Revenues by \$275,000 from \$12,675,563 to \$12,400,563, with the amount to be raised by taxation remaining at \$9,348,178. The motion was seconded by Representative Brown.

Representative Pelletier asked for clarification on the bond issue; at one time it was stated that the County would make money by going out to bond on this project due to the additional beds and Medicaid reimbursement. Executive Assistant Bower noted that this was the case at the time of the budget process for 1995; however, since then the State has frozen the Medicaid reimbursement rates and based a change in the State's policy on Medicaid reimbursement in 1996, and also the possibility that in the future the State will receive a block grant for Medicaid money from the Federal Government, it now is in the County's best interest to pay for the addition from additional revenues. The money which the County received from the PSP reimbursement was earmarked to be used to directly reduce taxes; since this is Medicaid money, the Commissioners saw it only appropriate to use it towards a project that will ultimately reduce taxes and care for Medicaid residents at Riverside.

With no further discussion, a roll call was taken on the motion and passed unanimously, as follows:

YEAS: Berube, J. Brown, Callaghan, Chagnon, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 to 0).

ABSTAIN: DeChane (Rule 16)

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6. Representative Knowles motion to decrease the Justice and Administration Capital Expenses 9902.01 for Courtroom III Renovation Project by \$230,000, reducing total Capital Expenses from \$334,727 to \$104,727 and thereby reducing total expenditures from \$22,126,241 to \$21,896,241; and withdrawing the authority to bond the project under Bond Proceeds J&A in the amount of \$230,000, thereby reducing Anticipated Revenues by \$230,000 from \$12,400,563 to \$12,170,563, with the amount to be raised by taxation remaining at \$9,348,178. The motion was seconded by Representative Keans and passed unanimously on a roll call vote as follows:

YEAS: Berube, J. Brown, Callaghan, Chagnon, DeChane, Grassie, Hemon, Kaen, Keans, Knowles, Lundborn, Merrill, Musler, Pelletier, Spear, Sullivan, R. Torr, Vincent, Wall, Wasson, and Williams (21 to 0).

NAYS: None.

It was noted that the new bottom lines for the 1995 budget were as follows:

Expenses:	\$21,896,241
Revenues:	12,170,563
Surplus:	<u>377,500</u>

Amount Raised by Taxation: \$ 9,348,178

The amount to be raised by taxation remains the same.

7. Other Business: Chairman Chagnon noted that the members of the towns will be contacted to hold a caucus to nominate a representative to the Executive Committee to replace Representative Hambrick. He thanked everyone for attending the meeting.

With no further discussion, Representative Callaghan motioned to adjourn at 10:10 a.m., seconded by Representative Vincent and approved unanimously by voice vote.

Respectfully submitted,

Raymond Lundborn, Clerk  
Strafford County Delegation



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## DIRECTORY

### ADMINISTRATION

#### **Strafford County Justice & Administration Building**

PO Box 799

Dover, New Hampshire 03820

Commissioners Office	742-1458
Personnel & Finance Office	742-1458
Human Services Department	742-1469
Information & Referral	742-8078
Family/Child Intervention Program	742-8078
Registry of Deeds	742-1741
County Attorney	749-2808
Registry of Probate	742-2550
Superior Court	742-3065
UNH/Strafford Cty Cooperative Extension	749-4445
Regional Planning Commission	742-2523
Conservation District	749-3037
Community Action Program	749-1334

#### **Strafford County Sheriff's Office & Dispatch Center**

PO Box 1218

Dover, New Hampshire 03820 742-4960

#### **Strafford County House of Corrections/Jail**

County Farm Crossroads

Dover, New Hampshire 03820 742-3310

#### **Strafford County Riverside Rest Home**

30 County Farm Crossroads

Dover, New Hampshire 03820 742-1348

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## CITIES AND TOWNS

**Barrington** Town Office  
41 Province Lane  
Barrington, NH 03825  
664-9007

**Dover** City Hall  
288 Central Avenue  
Dover, NH 03820  
743-6000

**Durham** Town Office  
15 Newmarket Road  
Durham, NH 03824  
868-5571

**Farmington** Town Office  
39 North Main Street  
Farmington, NH 03835  
755-2208

**Lee** Town Office  
Seven Mast Road  
Lee, NH 03824  
659-5414

**Madbury** Town Office  
13 Town Hall Road  
Madbury, NH 03820  
742-5131

**Middleton** Town Office  
200 Kings Highway  
Middleton, NH 03887  
473-2261

**Milton** Town Office  
Main Street, Box 310  
Milton, NH 03851  
652-4501

**New Durham** Town Office  
4 Main St., PO Box 207  
New Durham, NH 03855  
859-2091

**Rochester** City Hall  
31 Wakefield Street  
Rochester, NH 03867  
332-1167

**Rollinsford** Town Office  
PO Box 309  
Rollinsford, NH 03869  
742-2510

**Somersworth** City Hall  
157 Main Street  
Somersworth, NH 03878  
692-4262

**Strafford** Town Office  
Box 23  
Ctr. Strafford, NH 03815  
664-2192













